THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
May 15, 2025
4:00 PM
Room 1
Minutes

1. Opening (Roll Call and Establishment of Quorum)

The meeting was called to order at 4:02 pm. Council members in attendance were: Mr. Garreth Fisher, Mr. Eric Tam, and Mrs. Debbie Hobin. Staff members in attendance were: Mrs. Elisa McCutcheon, Mr. Kevin Fuller, Mrs. Andi Stahler, and Mr. Todd Heller.

2. Approval of Minutes

a. Regular Charter Council meeting of April 10, 2025

Motion made by Mr. Tam and seconded by Mr. Fisher

Mr. Fisher Yes
Mrs. Hobin Yes
Mr. Tam Yes

3. Oral Communications: Non-agenda items:

4. Comments from Staff

Mrs. McCutcheon addressed the Council and shared that ACAII is in the Fair week. Students participate in Math at the Fair. Middle School is wrapping up their career unit with mock interviews last week and job shadows this week. ACAII received recognition for the Civic Learning Award of Merit from the State of California. Last Friday the Silent Auction raised over $5,000 for the school. 8th Grade Graduation is June 10th at 5:30 at Black Diamond Middle School. All are welcome! Last day of school is Field Day with School Families competing with one another. Mrs. McCutcheon participated in a Virtual WASC visit for a San Diego TK-8 Charter School. Next Wednesday the 21st, we are on the agenda for the AUSD school Board to approve the MOU.

Mr. Heller addressed the Council and shared an update on Laurie Gardner's services. Mr. Heller has been meeting with her once a week. Mrs. Heller has met with her a few times and the Co Administrator team has met with her once. We have looked over where we are in the stages of the various Admin pieces we are working on, and we are about over half way through the list. Laurie is willing to extend the contract and extend deliverables to the end of August, instead of ending in June. Mr. Heller is estimated to be completed by July, Mrs. Heller is estimated to be complete with the Human Resource piece by August.

Mr. Fuller addressed the Council and shared that Middle School had a successful Field Trip to Museum of Tolerance, Medieval Times, the La Brea Tar Pits, and Getty Museum. Intermediate will be attending Outdoor Ed next week. Another successful Concert on the Green. 8th Grade graduation will be June 10th at 4:30 at the Antioch Community Center. All are welcome!

5. Discussion Items (for possible Action)

a. ACA/ACAII adoption of Amira, MyClassw/DIBELS, Multitudes, and ROAR dyslexia

screener programs.

Mr.Fuller addressed the council and shared that SB 114 requires that beginning the 25.26 school year, students in Kindergarten through 2nd grade be screened for reading difficulties. These are the four state approved screening tests to choose from. ACAII has chosen their programs, while ACA staff will be choosing theirs over the summer. ACAII will be using Amir for Primary students, which is $5 per student, and ROAR for Elementary students, which is a free program.

b. Salary Schedule changes - proposal for 3.0% increase effective July 1, 2025.

Mr. Heller addressed the Council and shared that staff has approved the 3.0% increase. Mr. Heller went over the different scenarios with the cost of living adjustments variants with the governor's budget proposals. Mr. Heller went over the process of deciding the schedule and which districts we look at to decide the proposed increase.

c. Health Benefits - increase school monthly contribution rates (Single Party - $1,113; Two-Party $2,003; Family - $2,604). Cash in Lieu annual rate to remain at $3,720.

Mr. Heller addressed the Council and shared that this is one area we have continued to match with AUSD and have matched with AUSD every year. To help with the ever rising costs of healthcare. The total for this is about a $28,277 increase at ACA and a $12,396 increase at ACA II. ACA has a greater number of employees in the two party and family plans than ACA II. Staff recommending this increase.

d. Facility Project - Antioch Charter Academy New Modular Classroom Buildings Project - Electrical and Fire Alarm. Notice of Intent to award a contract with the lowest bidder, Steve Smith Electric, in the amount of $156,371 (attached), pending permit approval from the Division of State Architect (DSA).

Mr. Heller addressed the Council and shared that the architect was able to revise the drawings and add sprinklers. CCC Fire was not willing to sign off on the project unless we installed these sprinklers. We have now resubmitted the plans to DSA and are waiting to get approval through DSA. While we wait, we are moving forward with the task list, including electrical work. Various additional required items are increasing the overall price of the project, as well as the cost of services increasing in general since covid. When receiving bids, we are required to take the low bid. Steve Smith came in at the lowest. We have worked with Steve Smith, and are familiar with his work. We are ready to approve the Intent to Award the contract to Steve Smith, just waiting on DSA approval to move forward. This may come at the end of June. We would like to give Mr. Heller the ability to authorize the approval of the contract when the DSA plans are approved so we can start the next steps right away.

e. Corporate Tax Returns - Federal and State returns for tax year 7/1/23 to 6/30/24

Mr. Heller addressed the Council and shared that every year we have our auditors prepare our corporate tax returns. We are required to file those since we are a nonprofit.

f. ACA/ACAII 2025-26 Local Control and Accountability Plan Drafts (attached)

Mr. Fuller and Mrs. McCutcheon addressed the Council and pointed out that these drafts being presented now, will be completed in June when financials, survey results, and STAR test results, come in. Once complete, this will outline a three year plan created for ACA and ACA II. The LCAP is our opportunity to describe our goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. Please see attachment for more details.

g. Memorandum of Understanding (MOU) Regarding Charter School Oversight and Operations by and between Antioch Unified School District and Antioch Charter Academy II

Msr. McCutcheon addressed the Council and shared that this is a document that the district creates to give us more guidance in areas that they would like more specifics on that are not outlined in the Charter. Our legal council went over the MOU and made some suggestions, which were given to the AUSD Superintendent's office. The District reviewed the suggested changes with their cabinet and were fine with all of the changes that our legal council suggested. There were a few procedural changes we requested that they did not allow, but they did compromise. Please see attachment for more information.

6. Action Items

a. Approval of ACA/ACAII adoption of Amira, MyClassw/DIBELS, Multitudes, and ROAR dyslexia screener programs as recommended by staff.

Motion made by Mr. Fisher and seconded by Mr. Tam

Mr. Fisher Yes
Mrs. Hobin Yes
Mr. Tam Yes

b. Approval of Salary Schedule increase as recommended by staff.

Motion made by Mr. Tam and seconded by Mr. Fisher

Mr. Fisher Yes
Mrs. Hobin Yes
Mr. Tam Yes

c. Approval of school monthly contribution rates for Health Benefits as recommended by staff.

Motion made by Mr. Tam and seconded by Mr. Fisher

Mr. Fisher Yes
Mrs. Hobin Yes
Mr. Tam Yes

d. Approval of Notice of Intent to award a contract with Steve Smith Electric in the amount of $156,371 and authorization for Todd Heller, CBO, or designee to award the contract pending DSA approval as recommended by staff.

Motion made by Mr. Fisher and seconded by Mr. Tam

Mr. Fisher Yes
Mrs. Hobin Yes
Mr. Tam Yes

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Stahler addressed the council and shared that Family Network is hosting the End of Year celebration at Mira Vista Park on June 11th, all are welcome!

8. Comments from the Charter Council

Mrs. Hobin addressed the council and shared a book suggestion: The Anxious Generation, by Mr. Haidt. This book describes how our children's brains have been rewired with technology. This author has done major research and written a book that assists parents, teachers, anyone working with kids that have been affected by this phenomenon. This clears up a lot of questions about the technology boom and kids' brain development.

9. Scheduling of Next Meeting

Next Regular Charter Council meeting –

- **Thursday, June 19, 2025**

10. Adjournment

Motion made by Mr. Fisher and seconded by Mr. Tam
Mr. Fisher– Yes, Mrs. Hobin – Yes, Mr. Tam. Meeting adjourned at: 4:54 pm.