

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
October 12, 2023
4:00 PM
Room 1
Minutes**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:00pm. In attendance were council members: Mr. Eric Tam, Mr. Jordan Greene, Mrs. Kelly MacCallister, and Mrs. Debbie Hobin. Staff members in attendance were: Mrs. Elisa McCutcheon, Mr. Todd Heller and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of September 7, 2023

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Greene Yes
Mrs. Tam Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mr. Heller addressed the Council and shared that we all just got back from October break and getting back into the swing of things.

5. Discussion Items (for possible Action)

a. Nomination Committee - update regarding open seat on Charter Council

Mr. Heller addressed the council and stated that we have received an application and will be setting up an interview as the next step.

b. Facility Project - Antioch Charter Academy II

A. Grading & Utilities for TK Portable

- Scope: Preparation of subgrade, base rock, water, sewer and AC pathways for new building pad.
- Bid Day: Tuesday, October 3rd, 2023
- Contract with lowest bidder: Sandstone Environmental Engineering, Inc. in the amount of \$142,500

Mr. Heller addressed the council and stated that this is for the one new portable at ACA II, the TK portable classroom facility. The scope of the work is large enough that we need to bid the work. We had to split out the grading and utilities as well as the electrical piece. This is a larger portable than our other ones and we are getting all the infrastructure setup for this. The current bids vary in range, but as a public entity, we need to take the lowest bidder. The price is higher, possibly because it also includes sewage, water, drainage, asphalt, and the pad. This price does not reflect the price of the building. The

anticipated start time is the end of this month.

B. Electrical & Fire Alarm for TK Portable

- **Scope: All Electrical work related to power, telephone, data and fire alarm system work including cutting and patching, trenching, bedding, backfilling, conduit, wire, boxes, breakers, devices, grounding, telephone jacks, data plugs, CAT6E cable, and all other appurtenance for a complete electrical and fire alarm system.**
- **Bid Day: Monday, October 16th, 2023**
- **Contract with lowest bidder - authorize Todd Heller, CBO, to sign contract with lowest bidder up to \$150,000**

Mr. Heller addressed the council and stated that although we initially anticipated having both of these contract bids completed last week, only one contractor showed up to the site walk last week, so another site walk had to be scheduled. 5 additional contractors placed bids, and the bid opening has been pushed to Monday. Since there is now a delay, we are asking for the board to allow Mr. Heller to authorize the contract for the lowest bidder next week to avoid any further delays in the start of the project. The price includes the possibility of the electrical needing to be trenched, and the line running over to the main carnival field, where the main panel is. This line is running a lot further than our existing electrical. The Fairgrounds replaced a transformer a couple years ago that feeds our facility.

6. Action Items

a. Facility Project - Antioch Charter Academy II

A. Approval of contract with Sandstone Environmental Engineering, Inc. per project scope in the amount of \$142,500 as recommended by staff

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Mr. Greene Yes
Mr. Tam Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

B. Approval to provide Todd Heller, CBO, authority to sign contract with lowest bidder for Electrical and Fire Alarm for TK Portable per project scope up to \$150,000 as recommended by staff

Motion made by Mr. Greene and seconded by Mrs. Hobin

**Mr. Greene Yes
Mr. Tam Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Stahler addressed the council and shared that the ACA Family Network is hosting their Free Family Movie Night on the 19th, the Sherwood Farms Wreath Sales have just begun, and they had a great turn out for the family dance, 120 tickets sold!

Mrs. McCutcheon addressed the council and shared that the ACA II Family Network will be hosting a clothing swap on 10/13 on campus. They are also hosting a Friendsgiving on

November 16th, with various small business and student vendors, as well as food trucks. All are welcome!

8. Comments from the Charter Council:

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Thursday, November 9, 2023

10. Adjournment

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Mr. Greene– Yes, Mrs. MacCallister - Yes, Mrs. Hobin – Yes, Mr. Tam . Meeting adjourned at:
4:29 pm.**