

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
May 18, 2023
4:00 PM
Room 4
Agenda**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:02pm. In attendance were council members: Mrs. Kelly MacCallister, Mr. Jordan Greene, and Mrs. Debbie Hobin. Staff members in attendance were: Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Ms. Marianne Dubitsky, Mr. Todd Heller and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of April 6, 2023

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Greene Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mrs. McCutcheon addressed the Council on behalf of ACA II and shared some upcoming events: next Thursday the Instrumental Concert will be held at John Muir Elementary, the Showcase of the Arts will be on June 1st, and the 8th Grade Graduation will be on 6/6 at the Church of the Good Shepherd in Pittsburg. Staff has been working on updating items for the Charter renewal. ACA II is undergoing the renewal this upcoming year. The timeline is to have the Charter ready to go to AUSD in the fall to allow for changes, and then be completed by spring to be able to present it to the AUSD Board. Mrs. McCutcheon also shared that the Fair is in town and the older students have been doing Math at the Fair scavenger hunts.

Mr. Fuller addressed the Council on behalf of ACA and shared some upcoming events: the Concert on the Green is on 5/23, the Parent Appreciation brunch is on 5/24 and the Showcase of the Arts is on 5/31. Something new this year, Primary is holding an art exhibit during the Showcase. The 8th Grade Graduation is on 6/7 and the end of year party is on 6/9. Mr. Fuller also stated that we had a very successful Young Authors Night and the most successful book fair we have ever had.

5. Discussion Items (for possible Action)

a. Nomination Committee - update regarding open seat on Charter Council

Mr. Fuller addressed the council and stated that there are no new updates. The Nomination Committee has met to discuss potential candidates and handed out applications to potential candidates. The committee will continue to reach out to staff for candidate suggestions, as well as reach out to other potential candidates.

b. ACA/ ACAII Special Education update

Ms. Dubitsky addressed the council and shared an update on the Special Education program. Our SPED program has seen a large rise in the amount of students, going from 10-15 students to 30 students at each site over the past five years. There has been a rise all over California, but especially in Antioch. We have a great Speech pathology group that is held through an internet application. This is the only virtual service offered. ACA II hired a full time counselor this year and many students have been able to receive mental health services through them. We have brought on a lot of one on one aides to cover the influx of students with autism and other diagnoses. We have completed training on how to work with students with autism, and also sent some aides to extra classes on the topic. We are also using LindaMood Bell instructional strategies. We currently have 30 students at each school, 15%, which is the average in Antioch. We are seeing a need in Rtl, with more students who qualify. We are witnessing a post pandemic increase in the number of students coming in with IEPs or needed them. The reasons for this could be that the services weren't available during the COVID shut down, or possibly younger students didn't have the social outlets that they would have had if COVID restrictions weren't in place.

c. ACA/ACAII 2022-23 Local Control and Accountability Plan Drafts (attached)

Mr. Fuller and Mrs. McCutcheon addressed the Council and went over the three year plan created for ACA and ACA II. This is our opportunity to describe our goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. Please see attachment for more details.

d. ACA II - purchase of a TK/K portable

Mrs. McCutcheon addressed the Council and shared that we are in need of more space, and would like to add 4 portables to the ACA II footprint. One is a very large portable that has two bathrooms in it and can house our Primary students. The portable also has two office spaces. The price is increasing over time and we would like to move forward with purchasing this one portable. We will continue to look for the other three portables.

Mr. Heller addressed the Council and shared that there are additional costs with site prep and utility costs, but we have budgeted for this. The goal is to find portables at a more affordable price that has a low cost for transportation and installation.

e. Salary Schedule changes - proposal for 9.28% increase effective July 1, 2023.

Mr. Heller addressed the Council and shared that staff has approved the 9.28% increase. Mr. Heller went over the different scenarios with the cost of living adjustments variants with the governor's budget proposals.

f. Health Benefits - increase school monthly contribution rates (Single Party - \$1018; Two-Party \$1,645; Family - \$2,138); increase Cash in Lieu annual rate to \$3,720.

Mr. Heller addressed the Council and shared that this is one area we have continued to match with AUSD and have matched with AUSD every year. To help with the ever rising costs of healthcare. The total for this is about a \$15,000 increase at ACA and a \$6,000 increase at ACA II. ACA has a greater number of employees in the two party and family plans than ACA II. Staff recommending this increase to match.

g. Family Network bank account signers - changes to ACA II bank signers due to elections of new board members (Network Treasurer, Network Volunteer Coordinator)

Mr. Heller addressed the Council and stated that there are new members on the ACA II Board that need to be added as signers.

6. Action Items

a. Approval of the ACA II - purchase of a TK/K portable as recommended by staff

Motion made by Ms. Greene and seconded by Mr. Hobin

**Mr. Greene Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

b. Approval of Salary Schedule increase as recommended by staff.

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Mr. Green Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

c. Approval of school monthly contribution rates and annual Cash In Lieu rate for Health Benefits as recommended by staff.

Motion made by Mr. Greene and seconded by Mrs. Hobin

**Mr. Greene Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

d. Approval of ACA II Family Network bank account signers. Add Catherine Joy Gatasi (Network Treasurer) and Monique Sipes (Volunteer Coordinator) as signers on Network checking and savings accounts. Remove Jessyca Barney and Jes Seaman as signers on Network checking and savings accounts. Andrea Clark (Network Chair) to remain as signer on Network checking and savings accounts.

Motion made by Mr. Greene and seconded by Mrs. Hobin

**Mr. Greene Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Stahler addressed the council and shared that the Family Network is planning an awesome end of the year party for ACA and ACA II happening on June 9th at 12pm. All are welcomed.

Mrs. McCutcheon addressed the council and shared that they just had the Spring Fair, which was a big success! Students sold things they made, and outside businesses had their own booths. There were raffle prizes, food trucks, and music. It was a blast!

8. Comments from the Charter Council:

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Thursday, June 15, 2023

10. Adjournment

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Greene– Yes, Mrs. Hobin – Yes, Mrs. MacCallister . Meeting adjourned at: 5:01 pm.