

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL**

April 6, 2023

4:00 PM

Room 4

Agenda

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:04pm. In attendance were council members: Mrs. Kelly MacCallister, Mr. Eric Tam, and Mrs. Debbie Hobin. Staff members in attendance were: Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Mr. Todd Heller and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of March 9, 2023

Motion made by Mrs. Hobin and seconded by Mr. Tam

Mr. Tam Yes

Mrs. MacCallister Yes

Mrs. Hobin Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mrs. McCutcheon addressed the Council on behalf of ACA II and shared that the Walkathon was great, with parents and alumni in attendance. The Fairgrounds Board said they will be fixing Poppy Hall. ACA II has started the prep for installing the electrical wires for the incoming portables.

Mr. Fuller addressed the Council on behalf of ACA and shared that the Shakespeare tour was back this year! They performed A Midsummer Night's Dream for the entire school.

Mr. Heller addressed the Council and shared an update that ACA II has some upcoming maintenance items happening over the break.

5. Discussion Items (for possible Action)

a. Nomination Committee - update regarding open seat on Charter Council

Mr. Fuller addressed the council and stated that there are no new updates. The Nomination Committee has met to discuss potential candidates and handed out applications to potential candidates. The committee will continue to reach out to staff for candidate suggestions, as well as reach out to other potential candidates.

b. Educational Assistance Plan application for Sarah Beaver (ACA teacher)

Mr. Fuller addressed the council and shared that our Elementary teacher, Sarah Beaver, is doing the Montessori credential, which is a two year program. She is looking for assistance of \$8,000 to cover the tuition. Mrs. Beaver will be committing to years of service if given the assistance.

- c. Charter Council Calendar – proposed meeting dates for 2023-24 (attached))

Mr. Heller addressed the Council and stated that this calendar is similar to the current one. He outlined the few dates listed that are different from the normal Thursday dates.

- d. Food Service Contract with Antioch Unified School District (AUSD) - renewal of the annual agreement between AUSD and Antioch Charter Academy I & II for the purpose of providing student meals for the 2023-2024 school year (attached).

Mr. Heller addressed the Council and shared that this is a similar contract with AUSD in previous years. We have looked into different options to see if there is another food vendor for us, however, we have not been able to find something that works for our schools at this time.

- e. SB740 Charter School Facility Grant Program - review of Legal Status Questionnaire and Certification form for 2023-24 for ACA II (attached).

Mr. Heller addressed the Council and shared that this is the annual application we do for ACA II. ACA II is eligible for this program which allows us a percentage back from our lease cost. This contract is the same from the previous year. The application is due prior to our next meeting in May.

- f. Annual Performance Review Report to AUSD - presentation of annual report per MOU

Mrs. McCutcheon addressed the Council and shared that coming up on April 26th the Co Admin team will be going to the AUSD Board meeting to give a review of our program to the Board. This is in accordance with our MOU. This year we are focusing on certain pieces in our MOU, and focusing on Highly Effective Teaching and Brain Compatible Learning. We will be looking through those lenses on what it is like to be a student at ACA and ACA II.

- g. Review of 2023-2024 School Calendars (attached)

Mr. Fuller addressed the Council and stated that this calendar includes holidays, minimum days, conferences, and all other items for the upcoming school year.

- h. Charter Council Member Term dates – review list of term dates (attached)

Mr. Heller addressed the Council and stated that we will be removing Ms. Haas-Wajdowicz from the list, and hopefully filling in with someone new soon. Mr. Heller pointed out that most board members' terms are not ending until 2024.

6. Action Items

- a. Approval of the 2023-24 Charter Council Calendar as recommended by Staff.

Motion made by Mrs. Hobin and seconded by Mr. Tam

Mr. Tam Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes

- b. Approval of Education Assistance Plan for Sarah Beaver as recommended by staff

Motion made by Mrs. Hobin and seconded by Mr. Tam

**Mr. Tam Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

c. Approval of the 2023-24 Food Service Contract with AUSD as recommended by Staff.

Motion made by Mrs. Hobin and seconded by Mr. Tam

**Mr. Tam Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

d. Approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2023-24 for ACA II as recommended by Staff.

Motion made by Mrs. Hobin and seconded by Mr. Tam

**Mr. Tam Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

e. Approval of 2023-2024 School Calendars as recommended by staff.

Motion made by Mrs. Hobin and seconded by Mr. Tam

**Mr. Tam Yes
Mrs. MacCallister Yes
Mrs. Hobin Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Stahler addressed the council and shared that the Family Network had a great turn out for the Walkathon. They are now getting ready for their Board Elections and Teacher appreciation events.

Mrs. McCutcheon addressed the council and shared that they are getting ready for their Board Elections and Teacher appreciation events. They are also working on a Vendor Fair, where they will be inviting different vendors to sell items as well as ACA II students to create something to sell as well. They are also inviting Food vendors to the event.

8. Comments from the Charter Council:

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Thursday, May 18, 2023

10. Adjournment

**Motion made by Mrs. Hobin and seconded by Mr. Tam
Mr. Tam– Yes, Mrs. Hobin – Yes, Mrs. MacCallister . Meeting adjourned at: 4:30 pm.**