

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL**

**February 9, 2023**

**4:00 PM**

**Minutes**

**Zoom Video Communications Meeting**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:03pm. In attendance were council members: Mr. Eric Tam, Mr. Jordan Greene, Mrs. Debbie Hobin, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Mr. Todd Heller and Mrs. Andi Stahler. Public in attendance were: Ryan, Lily, Jacob Bess, Kurosh, Kevin, Carter, and additional public.

**2. Approval of Minutes**

**a. Regular Charter Council meeting of January 19, 2023**

Motion made by Mrs. Hobin and seconded by Mr. Greene

Ms. Haas-Wajdowicz Yes

Mr. Tam Yes

Mr. Greene Yes

Mrs. Hobin Yes

**3. Oral Communications: Non-agenda items: None**

**4. Comments from Staff**

Mrs. McCutcheon addressed the Council on behalf of ACA II and shared that ACA and ACA II had students attend the Kings conference for the first time this year! Poppy Hall has been flooded twice now and unfortunately we have discovered that the space has mold in the walls, so a company will be coming through and cleaning the building. The fair grounds is working on a proposal to tear out a certain amount of wall space to be replaced, as well as replacing the floors. This will be about 6 weeks or more not being able to use that space. Middle is learning what Civic change means and what it looks like to attend a public civic meeting.

Mr. Fuller addressed the Council on behalf of ACA and shared that Elementary has begun making quilts. We have a group of Middle School students that want to get a track and field for ACA by using the field behind the school. The students will be going to the AUSD Board Meeting in March to request access to the field. Come support if you can!

Mr. Heller addressed the Council and shared that the annual School Accountability Report Card was completed and has been posted on the SARC website. Link available on our school website. Sheri, Andi, and I attended a grant conference last week which had lots of information and practical information. We plan to bring the information back to both staff and take advantage of the opportunities out there for our schools.

**5. Discussion Items (for possible Action)**

**a. AB361 reform – teleconferencing requirements for Charter Council meetings**

Mr. Fuller addressed the Council and shared that the primary effect of this reform is to allow public bodies to dispense with certain normally applicable Brown Act teleconferencing requirements wherever a public body holds a meeting during a proclaimed state of emergency. This must be voted on every 30 days by Council. AB 361 will sunset by its own provisions on the new date of February 28, 2023 as long as the state of emergency has been lifted.

**b. Nomination Committee - update regarding open seat on Charter Council**

Mr. Fuller addressed the council and reminded everyone that Ms. Haas-Wajdowicz is terming out in February 2023. The Nomination Committee has met to discuss potential candidates. The committee will reach out to staff for candidate suggestions, as well as reach out to other potential candidates.

**c. ACA Comprehensive School Safety Plan – review of plan (attached)**

Mr. Fuller addressed the Council and shared that we have no changes or updates to the Safety Plan and we are bringing it to you all for your approval.

McCutcheon addressed the Council and shared that ACA II is in the process of updating their Safety Plan and will be bringing it for approval next meeting.

**d. Review of 2023-2024 School Calendars (attached)**

Mr. Fuller addressed the Council and stated that this calendar draft reflects the breaks and major holiday calendar for next year. We hope to get this out to parents soon so they can plan accordingly for next year.

Mr. Heller addressed the Council and went over how this is created. Both staff sights create a calendar committee and identify the skeleton calendar. Then the whole staff meets to agree on it. Next steps will be approving the full calendar with minimum days.

**e. Corporate Tax Returns - Federal and State returns for tax year 7/1/21 to 6/30/22**

Mr. Heller addressed the Council and shared that every year we have our auditors come through and get the audit report. They also prepare our corporate tax returns. We are obligated and required to file those since we are a nonprofit.

**6. Action Items**

- a. AB361 reform language. Approval of the required findings regarding the continuing emergency and vote to continue using the law's exemptions until state of emergency has been lifted.**

**Motion made by Mrs. Hobin and seconded by Mr. Tam**

**Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes  
Mrs. Hobin Yes**

- b. Approval of ACA Comprehensive School Safety Plan as recommended by staff.**

**Motion made by Mr. Tam and seconded by Mrs. Hobin**

**Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes**

**Mr. Greene Yes**  
**Mrs. Hobin Yes**

- c. **Approval of 2023-2024 School Calendars as recommended by staff.**

**Motion made by Mr. Greene and seconded by Mrs. Hobin**

**Ms. Haas-Wajdowicz Yes**  
**Mr. Tam Yes**  
**Mr. Greene Yes**  
**Mrs. Hobin Yes**

- 7. **Family Network Update – comments from ACA and ACA II Network board members**

**Mrs. Stahler addressed the council and shared information on the upcoming Family Night-Spaghetti Night on Feb 16th from 5:30-7:30. Tickets are available for purchase in the office. Come enjoy a dinner with family and friends while enjoying Student Musical Performances and take a chance on winning your favorite dessert in our Live Dessert Auction or wine for the Wine Pull.**

**Mrs. McCutcheon addressed the council and shared that they will be hosting a fundraiser over our February break at Delta Bowl. All are welcome! There is a committee that has begun working on the Walkathon that will be on March 31st.**

- 8. **Comments from the Charter Council:**

- 9. **Scheduling of Next Meeting**

- a. **Next Regular Charter Council meeting – Thursday, March 9, 2023**

- 10. **Adjournment**

**Motion made by Mrs. Hobin and seconded by Mr. Greene**  
**Mr. Tam– Yes, Ms. Haas-Wajdowicz - Yes, Hobin – Yes, Greene– Yes. Meeting adjourned at: 4:45 pm.**