

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL**

December 8, 2022

4:00 PM

Minutes

Zoom Video Communications Meeting

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:05pm. In attendance were council members: Mr. Eric Tam, Mr. Jordan Greene, Mrs. Debbie Hobin, Mrs. Kelly MacCallister, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mrs. Vicki Willard, Mr. Kevin Fuller, Ms. Dubitsky, Mrs. Elisa McCutcheon, Mr. Todd Heller and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of November 10, 2022

Motion made by Ms. Haas-Wajdowicz and seconded by Mrs. Hobin

Ms. Haas-Wajdowicz Yes

Mr. Tam Yes

Mr. Greene Yes

Mrs. Hobin Yes

Mrs. MacCallister Abstaining

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mrs. McCutcheon addressed the Council on behalf of ACA II and shared that the Intermediate class will be having their annual international potluck, Primary and Elementary performances, and Middle School did a really great job taking the lead during school families. Mrs. McCutcheon shared that they are looking for a new Elementary teacher.

Mr. Fuller addressed the Council on behalf of ACA and shared that ACA just purchased an AED and will be installing it in the front office. All staff who attended the CPR training were trained on how to use an AED. Middle School had a successful trip to LA, where they experienced the Museum of Tolerance, the La Brea Tar Pits, and the Getty Museum. Mr. Fuller also said that he, Mr. Heller, and Mrs. McCutcheon attended the CSDC conference to get updates from the Charter world.

Mr. Heller addressed the council and shared that he received a copy of the draft audit report and is in the process of reviewing it and working with DMS and the Auditors to go through it. Mr. Heller pointed out that there were no findings. The report itself is filed with the county and state by Dec 15th. The report will be brought to the January meeting for Council to review.

5. Discussion Items (for possible Action)

a. AB361 reform – teleconferencing requirements for Charter Council meetings

Mr. Fuller addressed the Council and shared that the primary effect of this reform is to allow

public bodies to dispense with certain normally applicable Brown Act teleconferencing requirements wherever a public body holds a meeting during a proclaimed state of emergency. This must be voted on every 30 days by Council. AB 361 will sunset by its own provisions on January 1, 2024.

b. Nomination Committee - update regarding open seat on Charter Council

Mr. Heller addressed the council and reminded everyone that Ms. Haas-Wajdowicz is terming out in February 2023. The Nomination Committee has met to discuss potential candidates. The committee will reach out to staff for candidate suggestions, as well as reach out to other potential candidates.

c. Facility Lease Agreement - review revised rental agreement between ACA II and the 23rd District Agricultural Association - Contra Costa Event Park (Attached)

Mrs. McCutcheon addressed the council and shared an update that they are awaiting more details from the potential site available for ACA II. They are waiting to hear back if the site has the ability to be zoned for a school, prior to working with an architect and identifying a cost. In the meantime, the Fairgrounds Board would like a decision on how ACA II will proceed with the lease. The lease has not been changed from the one provided last month. Mrs. McCutcheon brought up the idea of instead of signing a 5 year lease, requesting a 1 year lease.

Mr. Heller addressed the council and stated that it would be beneficial to have some board members come out to the next Fairgrounds Board meeting and voice their concerns and support for ACA II.

d. First Interim Budget Reports (ACA / ACA II) – review updated budgets (attached)

Mr. Heller addressed the council and went over the budget report, and shared the specifics of the Budget Narrative. Mr. Heller pointed out that the proposed budget was brought in over the summer, while the state is still in their approval process, which allowed for substantial changes on the revenue side. The cost of living adjustment was adjusted and increased 6.28%. Mr. Heller pointed out the approved one time funds as well as going over the two new one time funding items. Mr. Heller pointed out that STRS increased as well. Please see attachment for more details.

e. Guidelines for School Closure Policy update (attached)

Mrs. McCutcheon addressed the council and shared that this guideline, used to identify when to close schools, was in place prior to COVID due to the poor air quality being produced by the ongoing wildfire seasons. Recently, the CA Department of Public Health gave guidance on extreme heat waves for school closures and best practices on how to keep kids safe. Things that affect a school's choice for closure or school day adjustments include: a room having no proper AC or a power outage. Mrs. McCutcheon shared that Poppy Hall has no AC, and can not keep the room at a safe temperature during extreme weather conditions. Additional items specific to temperature safety have been added to this policy. Please see attached for more details.

6. Action Items

a. AB361 reform language. Approval of the required findings regarding the continuing emergency and vote to continue using the law's exemptions.

Motion made by Ms. Haas-Wajdowicz and seconded by Mrs. Hobin

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

- b. Facility Lease Agreement - board action regarding revised rental agreement between ACA II and 23rd District Agricultural Association - Contra Costa Event Park**

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene move to amend the agreement as submitted to a 1 calendar year term with the option to extend for 4 years

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

- c. Approval of First Interim Budget Reports (ACA / ACA II) as recommended by staff**

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

- d. Approval of Guidelines for School Closure Policy update as recommended by staff**

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes
Mrs. Hobin Yes
Mrs. MacCallister Yes**

- 7. Family Network Update – comments from ACA and ACA II Network board members**

Mrs. Stahler addressed the council and shared information on the upcoming Family Night- Flurry of Fun Family Night on Dec 15th at 6-7:30pm. Come enjoy family friendly activities, s'mores making, hot beverages, Aloha Ice Fundraiser, and more!

Mrs. Dubitsky addressed the council and shared that they will be doing an ornament exchange at Straw Hat Pizza this Saturday, 12/10/22 at 6pm. All are welcome!

- 8. Comments from the Charter Council:**

- 9. Scheduling of Next Meeting**

- a. Next Regular Charter Council meeting – Thursday, January 19, 2023**

- 10. Adjournment**

Motion made by Ms. Haas-Wajdowicz and seconded by Mrs. MacCallister

**Mr. Tam– Yes, Ms. Haas-Wajdowicz - Yes, Hobin – Yes, Greene– Yes, Mrs. MacCallister– Yes.
Meeting adjourned at: 5:23 pm.**