

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
June 16, 2022
4:00 PM
Minutes
Zoom Video Communications Meeting**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:04pm. In attendance were council members: Mr. Eric Tam, Mr. Jordan Greene, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Sarah McLean, Mrs. Edna Heller, Ms. Dubitsky, and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of May 19, 2022

Motion made by Mr. Tam and seconded by Mrs. Greene

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Ms. Dubitsky addressed the Council on behalf of ACA II and shared that Field Day was great and Graduation was wonderful.

Mr. Fuller addressed the Council on behalf of ACA and stated that the Field Day and Picnic at the end of the year was great!

Mr. Heller addressed the Council on behalf of ACA II and shared that we are still in negotiations for the ACA II Facility lease of the Fairgrounds.

5. Discussion Items (for possible Action)

a. AB361 reform – teleconferencing requirements for Charter Council meetings

Mr. Fuller addressed the Council and shared that the primary effect of this reform is to allow public bodies to dispense with certain normally applicable Brown Act teleconferencing requirements wherever a public body holds a meeting during a proclaimed state of emergency. This must be voted on every 30 days by Council.

b. ACA/ACAII 2022-23 Local Control and Accountability Plan Drafts (attached)

Ms. Dubitsky addressed the Council and shared that there was no change in the plan since shared out at the last meeting. Through the webinars from the State, it was discovered that Charters do not need to have two separate meetings for presenting and voting on the LCAP. The plan now allots for more time to gather essential data for the LCAP to be presented more accurately at the June meeting. This LCAP cycle started last year and the goals will be the same for the next three years. Mrs. McCutcheon had outlined in the prior meeting, that

the Governor has requested all schools extend their school year by 30 days and provide a 9 hour day for unduplicated students. Mrs. McCutcheon had also shared last time that there will be a full time counselor on site to provide more social and emotional wellness to our students.

Mr. Fuller addressed the Council and stated that the LCAP was updated from the last meeting, and now has the correct budgetary numbers.

Mr. Heller addressed the Council and shared that in past years, we usually would have sent you a draft of the budget and would note that the numbers would be different at the June meeting. Now the June meeting has the initial budget and all the LCAP information as well, providing a more complete LCAP for you to assess. Mr. Heller pointed out that we spend our money on class size reduction.

- c. Health Benefits - increase school monthly contribution rates (Single Party - \$1018; Two-Party - \$1,539; Family - \$1,877)

Mr. Heller addressed the Council and shared that we aim to try and match what AUSD pays for health benefits, and this is what they are doing for their upcoming school year. This was brought to staff and approved.

- d. Salary Schedule changes - proposal to increase the Certificated Substitute Daily Pay Rate to \$200 (\$100 1/2 day) and to \$225 (\$112.50 1/2 day) for Retired or ACA / ACA II Certificated Teachers

Mr. Heller addressed the Council and shared that similar to Discussion Item 3, we aim to match what AUSD is doing to stay competitive. This was brought to both staff and was agreed upon at the last combined meeting.

- e. Initial 2022-23 Budget Proposals and Education Protection Account (EPA) Expenditure Summaries for ACA and ACA II for review (attached)

Mr. Heller addressed the Council and shared that when our schools have to prepare the budget, it is at a time when the State has not yet provided an approved budget of their own. Because of this, we have to take an educated guess as to how much the state will end up providing our schools. Originally the governor made some really large proposals this year. The governor had additionally initiated one time funding pieces, the ELOP being one of them. This leaves a lot of room to question how to move forward. Our funding was originally under the block grant funding model that had eliminated tracking categorical funds, so it was unrestricted funds. Now we are back to an older way of funding that produces more restricted funding. Due to these items, we took a more conservative route in the budgets this year in the event that the governor's proposed items do not get approved. We don't know if someone time funds will be extended, so in being conservative, years two and three show a deficit due to the funds not being included in those years. Mr. Heller also pointed out items in the SPED budget and EDD fund, which could balance out in years two and three. Capital improvement projects and moving forward with refurbishing a classroom and installing new floors at ACA II. Mr. Heller pointed out that we have not yet needed to cut any programs or make any cuts to educational quality. Please see attached for more details.

- f. Certificated Employee Contracts (ACA / ACA II) - review list of Certificated Employees under contract for the 2022-23 school year at both school sites (attached)

Mrs. Heller addressed the Council and stated that we are seeking approval of the current teachers listed on the attached document. There will also be new contracts coming later for a new PE teacher and ACA II Elementary teacher.

- g. Special Education Service Contract - review contract proposal with Foundations Therapy Service for the 2022-23 school year (attached).**

Mr. Heller addressed the Council and shared that these are renewal contracts. We have worked with the agency the last couple years since we have been our own LEA with our SELPA. The Contract went up 5%, but still within a reasonable amount from the current year.

- h. Special Education Service Contract - review contract proposal with The Speech Pathology Group, Inc. for the 2022-23 school year (attached).**

Mr. Heller addressed the Council and shared that these are renewal contracts. We have worked with the agency the last couple years since we have been our own LEA with our SELPA. The Contract went up 5%, but still within a reasonable amount from the current year.

- i. Service Contract - review contact proposal with Second Nature Behavioral Health Services, Inc. for the 2022-23 school year (attached).**

Mr. Heller addressed the Council and shared that these are renewal contracts. We have worked with the agency the last couple years since we have been our own LEA with our SELPA. This group provides more support for students who really need it. The Contract rate has not gone up from the current year.

- j. Family Network bank account signers - changes to ACA bank signers due to elections of new board members (Network Co-Chairperson, Treasurer, Volunteer Coordinator).**

Mr. Heller addressed the Council and shared that ACA will need to add Cory Cruz (Network Co-Chairperson), Sarah Glenn (Treasurer) and Salena Killion (Volunteer Coordinator) as signers on Network checking and savings accounts. ACA will also be removing Kelly MacCallister, Beth Rottier, and Julie Haas-Wajdowicz as signers on Network checking and savings accounts.

- k. ACA/ACAII Employee handbook**

Mr. Heller addressed the Council and shared that this has been a project in the works for a couple years for the Co Admin team and as a goal for Mrs. Heller. We used Charter Safe as a reference which had already been vetted through their legal counsel and then we had it reviewed through our back office service provider Delta Managed Solutions, which took a look at HR and payroll items. Many new items and policies have been put into place. We are seeking Board approval for staff to use this starting in July.

- l. ACA/ACAII Universal Pre Kindergarten plan**

Ms. Dubitsky addressed the Council and shared that the state decided to roll back TK age requirements and asked our organization to provide a plan on what we will do to accommodate these new requirements. Ms. Dubitsky's team created a presentation to outline that we are changing our acceptance dates of when kids can enroll. The first year this is implemented, students have to be 5 years old by Feb 2nd of their first year. By 25/26 school year any student who turns 4 within that school year can enroll. This is more school for more kids. We will not be expanding classrooms. The credential requirements have changed a little bit. Please see presentation slides for additional information.

- m. ACA2 Binax COVID testing MOU extension (attached)**

Ms. Dubitsky addressed the Council and shared that ACA II has had an average of about 4 tests a day, and this was really helpful to get students back in the classroom. We are

asking to extend the contract for next year.

n. **ACA/ACAII Expanded Learning Opportunities Program Plan (ELOP) attached**

Mrs. Heller addressed the Council and shared that the Expanded Learning Opportunities Program is the before and after school, summer, and intersession learning programs. The program is focused on social and emotional learning through hands-on engaging learning experiences. This is not replicating a standard school day and is not an extension of instructional time. This plan is intended to be updated every three years. We are looking to keep this on campus and will need a portable brought in for ACA later on, as well as needing to hire a new fulltime person at ACA. ACA II, 'Cheetah Zone', is looking to partner with So Big PreSchool, which is onsite. Working on an after school program that is an Elective Class style set up. The 30 additional days will be all in the summer time for ACA and will be summer and two intercessions for ACA II. Please see attachment for more information.

6. **Action Items**

- a. **AB361 reform language. Approval of the required findings regarding the continuing emergency and vote to continue using the law's exemptions.**

Motion made by Mr. Greene and seconded by Mr. Tam

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- b. **Approval of ACA/ACAII 2022-23 Local Control and Accountability Plans as recommended by staff.**

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- c. **Approval of school monthly contribution rates for Health Benefits as recommended by staff.**

Motion made by Mr. Greene and seconded by Mr. Tam

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- d. **Approval of Salary Schedule increase for Certificated Substitutes as recommended by staff.**

Motion made by Mr. Tam and seconded by Ms. Haas-Wajdowicz

**Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- e. **Approval of Initial 2022-23 Budget Proposals and EPA Expenditure Summaries for ACA and ACA II as recommended by staff.**

Motion made by Mr. Greene and seconded by Mr. Tam

Ms. Haas-Wajdowicz Yes

Mr. Tam Yes
Mr. Greene Yes

f. Approval of the 2022-23 Certificated Employee contracts for ACA / ACA II as recommended by staff.

Motion made by Mr. Greene and seconded by Ms. Haas-Wajdowicz

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

g. Approval of Special Education Service Contract with Foundations Therapy Service for the 2022-23 school year as recommended by staff

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

h. Approval of Special Education Service Contract with The Speech Pathology Group, Inc. for the 2022-23 school year as recommended by staff

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

i. Approval of Service Contract with Second Nature Behavioral Health Services, Inc. for the 2022-23 school year as recommended by staff.

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Tam

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

j. Approval of ACA Family Network bank account signers
Add Cory Cruz (Network Co-Chairperson), Sarah Glenn (Treasurer) and Salena Killion (Volunteer Coordinator) as signers on Network checking and savings accounts
Remove Kelly MacCallister, Beth Rottier, and Julie Haas-Wajdowicz as signers on Network checking and savings accounts

Motion made by Mr. Greene and seconded by Ms. Haas-Wajdowicz

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

k. Approval of ACA/ACAII Employee handbook as recommended by staff

Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

I. Approval of ACA2 Binax COVID testing MOU extension as recommended by staff

Motion made by Mr. Greene and seconded by Mr. Tam

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

m. Approval of ACA/ACAII Expanded Learning Opportunities Program Plan (ELOP) as recommended by staff

Motion made by Mr. Tam and seconded by Ms. Haas-Wajdowicz

Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Stahler addressed the Council and shared that the Board will have its 22.23 planning meeting July 14th at the ACA campus. All are welcome!

Ms. Dubitsky addressed the council and stated that they have all their board seats filled this year.

8. Comments from the Charter Council:

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting – Thursday, July 14, 2022 (if needed)**
- Thursday, August 11, 2022 (if needed)**
 - Thursday, September 8, 2022**

10. Adjournment

Motion made by Mr. Greene and seconded by Ms. Haas-Wajdowicz
Mr. Tam– Yes, Ms. Haas-Wajdowicz - Yes, Mr. Greene– Yes. Meeting adjourned at: 5:21 pm.