

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
April 14, 2022  
4:00 PM  
Minutes  
Zoom Video Communications Meeting**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:04pm. In attendance were council members: Mrs. MacCallister, Mr. Eric Tam, Mr. Jordan Greene, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Sarah McLean, Mrs. Elisa McCutcheon, Ms. Dubitsky, and Mrs. Andi Stahler.

**2. Approval of Minutes**

**a. Regular Charter Council meeting of March 10, 2022**

**Motion made by Mr. Greene and seconded by Mrs. MacCallister**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

**3. Oral Communications: Non-agenda items: None**

**4. Comments from Staff**

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they had a successful Walkathon last Friday. Lots of parents came out to cheer on the students. It was a hot day so plenty of watering stations were available, including water guns and misters! The 8<sup>th</sup> grade girls at both campuses are preparing to go to Girls Empowerment Day hosted by Antioch Rotary. Mrs. Heller and Mrs. McCutcheon have been participating in the planning of this with other Antioch School District Principals. Everyone is welcome to join ACA II at their Young Author's night, Book Fair, Open House on April 28<sup>th</sup>! Mrs. McCutcheon also shared that there has been a lot of conversations about next year and the states ask for an extended year – 30 extra days and 9 hour days. Staff has been brain storming ideas on how to make this happen at both sites.

Mr. Fuller addressed the Council on behalf of ACA and stated that middle school girls are heading to Girls Empowerment Day when we get back from break. The Intermediate team kicked off CAASPP testing today. The Career unit in middle school invited 8 different professionals to share their career stories with the students. Mr. Fuller shared that May 4<sup>th</sup> is Young Authors night, as well as the Book Fair. ACA held a successful ACA Palooza event on April 6<sup>th</sup>, which revealed the official new logo, school colors, and new school motto. Parents, students, alumni, and board members all came out to celebrate the official branding of the school.

**5. Discussion Items (for possible Action)**

**a. AB361 reform – teleconferencing requirements for Charter Council meetings**

Mr. Fuller addressed the Council and shared that the primary effect of this reform is to allow public bodies to dispense with certain normally applicable Brown Act teleconferencing

requirements wherever a public body holds a meeting during a proclaimed state of emergency. This must be voted on every 30 days by Council.

b. Charter Council Calendar – proposed meeting dates for 2022-23 (attached)

Mr. Heller addressed the Council and stated these are the proposed dates for next year. Meetings are once a month, typically on the second Thursday of each month, but not all.

c. Food Service Contract with Antioch Unified School District (AUSD) - renewal of the annual agreement between AUSD and Antioch Charter Academy I & II for the purpose of providing student meals for the 2022-232 school year (attached).

Mr. Heller addressed the Council and shared that this is our annual contract for food services for our students. There is a slight change from prior years, typically we just receive lunches, but this year we have contracted for breakfast, snack, and supper service, in addition to the lunch service. The district is also providing us with a point of sales system to keep track of what is being provided and to who.

d. SB740 Charter School Facility Grant Program - review of Legal Status Questionnaire and Certification form for 2022-23 for ACA II (attached).

Mr. Heller addressed the Council and shared that this form is required when applying for the facility rental reimbursement of the Fairgrounds. The state reimburses charter schools for rental costs of facilities. Utilities and maintenance costs can sometimes be included in the reimbursed amount. This program was established to reimburse up to 75% of rent, and sometimes that gets reduced if the program becomes oversubscribed. Unfortunately, the January proposal from the Governor did not increase the budget on this program. In order to apply, we need to submit this questionnaire with an admin and board member signature.

e. Annual Performance Review Report to AUSD - presentation of annual report per MOU

Mrs. McCutcheon addressed the Council and shared that oral presentation will be done on April 27<sup>th</sup> at the AUSD Board meeting. A presentation with programmatic updates has been submitted outlining what each campus has been doing this year. It also includes data on how our school is doing this year. Mrs. McCutcheon stated that they are sharing info that the board has asked to be shared every year.

f. Review of 2022-2023 School Calendars (attached)

Ms. McLean addressed the Council stating that the attached calendar reflects the dates for our 2022-2023 School Year. New dates that you see here are the minimum days for conferences and staff development days, as well as school events.

g. Agreement for Charter School Business and Administrative Services with Delta Managed Solutions (July 1, 2022 - June 30, 2024) (attached)

Mr. Heller addressed the Council and shared that this service provides our payroll, assists with budget documents, and they provide HR back office assistance. Mr. Heller stated that we have had a successful relationship with them over the years. The only change in terms of agreement is the service fee, and it is a 10% increase in cost. However, this is a two year contract and with the last contract renewal, DMS did not increase the service fee, essentially allowing for us to have been paying the same amount the past 4 years.

h. Charter Council Member Term dates – review list of term dates (attached)

Mr. Heller addressed the Council and shared that this has been updated with assumptions that asked all of you remain in position next year and the second terms begin in the summer. Mr. Heller requested to be notified immediately if a council member is not returning

to their position.

**6. Action Items**

- a. **AB361 reform language. Approval of the required findings regarding the continuing emergency and vote to continue using the law's exemptions.**

**Motion made by Mr. Greene and seconded by Mr. Tam**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

- b. **Approval of the 2022-23 Charter Council Calendar as recommended by Staff.**

**Motion made by Mrs. MacCallister and seconded by Mr. Greene**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

- c. **Approval of the 2022-23 Food Service Contract with AUSD as recommended by Staff.**

**Motion made by Mr. Tam and seconded by Mr. Greene**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

- d. **Approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2022-23 for ACA II as recommended by Staff.**

**Motion made by Ms. Haas-Wajdowicz and seconded by Mr. Greene**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

- e. **Approval of 2022-2023 School Calendars as recommended by staff.**

**Motion made by Mr. Tam and seconded by Mrs. MacCallister**

**Mrs. MacCallister Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes  
Mr. Greene Yes**

- f. **Approval of Agreement for Charter School Business and Administrative Services with Delta Managed Solutions for the period July 1, 2022 - June 30, 2024 as recommended by staff.**

**Motion made by Mr. Greene and seconded by Ms. Haas-Wajdowicz**

**Mrs. MacCallister Yes**

**Ms. Haas-Wajdowicz Yes**  
**Mr. Tam Yes**  
**Mr. Greene Yes**

**7. Family Network Update – comments from ACA and ACA II Network board members**

**Mrs. Stahler addressed the Council and shared that the Family Network had a successful movie night last Friday and they are preparing for their upcoming elections and staff appreciation day.**

**Ms. Dubitsky addressed the council and stated that they are having their annual ice cream social for the elections on April 28<sup>th</sup>. They are also prepping for their Ability Awareness Week, which has turned into an Ability Awareness month. Each level will do a different week of activities that will allow students to find out how different abilities see the world.**

**8. Comments from the Charter Council:**

**9. Scheduling of Next Meeting**

**a. Next Regular Charter Council meeting – Thursday, May 19, 2022**

**10. Adjournment**

**Motion made by Mr. Greene and seconded by Ms. Haas-Wajdowicz  
Mr. Tam– Yes, Mrs. MacCallister- Yes, Ms. Haas-Wajdowicz - Yes, Mrs. Greene– Yes. Meeting adjourned at: 4:56 pm.**