

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
December 9, 2021
4:00 PM
Minutes**

Zoom Video Communications Meeting

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:03pm. In attendance were council members: Mrs. Debbie Hobin, Mr. Eric Tam, Mr. Greene, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Ms. Dubitsky, and Mrs. Andi Stahler. Also in attendance, Mrs. Tracey Tim Tim.

2. Approval of Minutes

a. Regular Charter Council meeting of November 18, 2021

Motion made by Mrs. Hobin and seconded by Mr. Tam

Mrs. Hobin Yes

Ms. Haas-Wajdowicz Yes

Mr. Tam Yes

Mr. Greene Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mr. Fuller addressed the Council on behalf of ACA and stated that the Primary students are having a holiday luncheon. Students will be able to practice grace and courtesy. Elementary and Primary will have winter performances on campus. Elementary will perform "Gram-o-Saurus", and Primary will perform "Winter Holiday Show". Intermediate will also have performances, "Gold Dust or Bust," and California Missions and More". Middle School will end their Industrial Revolution unit with a Victorian Day Celebration which will include time period-appropriate dress, dance, entertainment, and a feast.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that ACAII hosted a holiday Christmas tree lot and bake sale. Students performed instrumental music at the event. Elementary participated in an International performance and potluck. Middle School and Intermediate participated in the annual event "Hour of Code". All staff participated in "Step Up to Writing" training, which is a K-8 writing instruction program to add continuity for writing instruction across levels. Mrs. McCutcheon, Mrs. Willard, and Ms. Dubitsky attended (virtually) the CSDC annual conference.

Mr. Heller addressed the Council and shared that the Preliminary Audit Report submission deadline was extended to January 31, 2022. There were no audit findings. Mr. Heller also attended the virtual CSDC annual conference.

5. Discussion Items (for possible Action)

a. Educator Effectiveness Grant spending plans for ACA/ACAII

Mr. Fuller addressed the Council and shared that this Grant is intended for professional learning for Teachers and Paraprofessionals that work with pupils. Both campuses qualify

for this Grant as long as we are able to develop and adopt a plan prior to the end of December. ACA has been allotted about \$56,000 and ACA II has been allotted about \$53,000. The charter council must approve the plans in order for them to be put into action. We have now through the 2025-2026 school year to utilize these funds. ACA and ACA II plans are attached for further review. Mr. Fuller and Mrs. McCutcheon walked through the plans with Council.

Mr. Heller addressed the Council and shared that the staff has been able to identify the areas this grant will be used for. The state has not set a required format for reporting, but we will need to report every September. This will be an auditable item and auditors would be reviewing this.

b. AB361 reform – teleconferencing requirements for Charter Council meetings

Mr. Fuller addressed the Council and shared that the primary effect of this reform is to allow public bodies to dispense with certain normally applicable Brown Act teleconferencing requirements wherever a public body holds a meeting during a proclaimed state of emergency. This must be voted on every 30 days by Council.

c. Nomination Committee - update regarding open seats on Charter Council

Mr. Fuller addressed the Council and shared that the nomination committee consists of Mr. Heller, Mr. Tam, and Mr. Fuller. They are currently looking for candidates and have reached out to numerous members within the community and school families. So far there have been 6 interested people and two applications submitted. The committee plans to schedule the interviews with the two current potential candidates in the beginning of the new year.

d. ACAII MOU for on-site COVID19 testing

Mrs. McCutcheon addressed the Council and informed them that schools in the state of California have been approved to provide COVID testing onsite through the Binax Testing kits. Mrs. McCutcheon shared that there are some students who have limited transportation and end up missing extra days of school while waiting to get transportation to a testing site. Mrs. McCutcheon also shared that having tests on site would allow for a shorter window in contact tracing, as well as limiting excess absences. Staff would be trained in providing the tests and how to report on them.

e. First Interim Budget Reports (ACA / ACA II) – review updated budgets (attached)

Mr. Heller addressed the Council and went over the updated budget First Interim Budget Reports. Mr. Heller pointed out that overall, there is all good news. The state right now has more funds to provide to schools than it has had in the past. Both ACA and ACA II are projecting positive cash flows for the year. A lot of this projected cash flow is due to onetime cash funds that were provided to both ACA and ACA II this year. Please review the attached Budget Reports for more information.

6. Action Items

- a. Approval of Educator Effectiveness Grant spending plan for ACA/ACAII as recommended by staff**

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- b. **AB361 reform language. Approval of the required findings regarding the continuing emergency and vote to continue using the law's exemptions.**

Motion made by Mr. Greene and seconded by Mrs. Hobin

**Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- c. **Approval of ACAII MOU for on-site COVID19 testing as recommended by staff**

Motion made by Mr. Tam and seconded by Mrs. Hobin

**Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

- d. **Approval of First Interim Budget Reports (ACA / ACA II) as recommended by staff**

Motion made by Mrs. Hobin and seconded by Mr. Greene

**Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mr. Greene Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Tim Tim shared with Council that the Annual Christmas Tree Lot was a success, donated 5 trees to the East County Veterans Store. Great community event. A mentor program has begun between new families and current ones. There is an upcoming clothing swap and the annual See's Candy fundraiser. They have also continued their 2nd Cup meetings, which has been great for families to reconnect.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network's Wreath Fundraiser, and there are extra wreaths, table top décor and garland available for purchase. Family Network will also be hosting their Free Flurry of Fun Family Night, Dec 16th. Thank you Mr. Tam for sponsoring the event!

8. Comments from the Charter Council:

9. Scheduling of Next Meeting

- a. **Next Regular Charter Council meeting – Thursday, January 20, 2022**

10. Adjournment

**Motion made by Mrs. Hobin and seconded by Mr. Greene
Mr. Tam– Yes, Mrs. Hobin- Yes, Ms. Haas-Wajdowicz - Yes, Mrs. Greene– Yes. Meeting adjourned at: 4:55 pm.**