

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
May 13, 2021
4:00 PM
Minutes
Zoom Video Communications Meeting**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:00 pm. In attendance were council members: Mrs. Debbie Hobin, Mr. Jordan Greene, Mr. Eric Tam, Mrs. Jeanine Pells and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of April 8, 2021

Motion made by Mrs. Hobin and seconded by Mrs. Pells

**Mr. Greene Yes
Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mrs. Pells Yes**

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mr. Fuller addressed the Council on behalf of ACA and stated that the Young Authors program is finishing up. All the classrooms are planning their end of the year celebrations. The 3rd graders went on a field trip to the local grocery store to budget and plan their end of the year party. Middle School is wrapping up their entrepreneur unit and ending with their Shark Tank program. This is where they pitch their ideas to a live panel and hope to get 'investors' for their product. Mr. Fuller also mentioned that a new security policy is in the works for the ACA campus and should help with the break ins and graffiti that is currently going on.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they have reopened for all students on campus, who want to be back on campus. They have successfully completed CAASPP testing. Both Elementary and Intermediate completed their Young Authors program. Middle school is working on their Career Research projects that they will be presenting at the end of the year. Mrs. McCutcheon also shared that the Family Network is working on an End of the Year celebration and what that will look like.

Mr. Heller addressed the Council and stated that Mr. Tam has been a big help in getting the security plan moving for ACA. Mr. Tam was able to draft a security policy and identify the equipment best needed for the ACA campus. The policy will have to work for both campuses. Mr. Stahler is helping install cameras so that they are ready to go when the policy is put in place. Mr. Heller also shared that the Charter Renewal is currently in the works, and they are working on submitting it this August.

5. Discussion Items (for possible Action)

a. Co-Administrator hiring committee

Mrs. McCutcheon addressed the Council and stated that the Co-Ad team would like to bring on an additional Co Administrator , as there are more administrative tasks being required for Charter Schools and having an additional person will make it more sustainable for the long term. The hiring process requires a nomination committee be assembled and consists of one to two charter members, one to two employees from both sites, and all the current Co Administrators. Internal candidates will be considered first for this new position. The nomination committee will request and read applications and then start the interview process. The hope is to have the new position filled before the next school year begins so there is time over the summer to help prep all that is needed.

b. AB 86 Expanded Learning Opportunity (ELO) Grant Plans for ACA/ACAII (attached)

Mr. Fuller addressed the Council on behalf of both schools and shared the Assembly Bill 86 powerpoint that introduces two new funding opportunities, the In-Person Instruction Grant (IPI) and the Expanding Learning Opportunity Grant (ELO). Please see attached for more details on the ELO Grant, IPI Grant, and the parameters of each. Mr. Fuller pointed out a few ways that ACA will utilize funding by offering a STEAM Summer Camp program, continuing the after school Math program, continuing with multiple aides in the classroom, helping the RTI program, adding Lindamood-Bell training, and providing counseling for students, possibly through contracting with outside sources.

Mrs. McCutcheon pointed out a few ways that ACA II will utilize funding by having additional RTI aides, expanding the hours of intervention groups that have Lindamood-Bell training, and bringing students on campus during the summer while also holding zoom lessons over the summer. ACA II will also have additional Lindamood-Bell training, additional training for EL best practices, Social Emotional training, Star renaissance assessments training, and whole staff training for IIS. Mrs. McCutcheon also said they will have extra hours for counselors to provide social emotional behavior support for students as well as a writing program that will help students gain more consistency in what they are learning from grade level to grade level. Mrs. McCutcheon stated that they are interested in doing an after school program that would focus on small support groups in academics and social support.

c. ACA/ACAII 2021-23 Local Control and Accountability Plan Drafts (attached)

Mr. Heller addressed the Council on behalf of both schools and stated that this is a rough draft for the budget. There is a significant amount spent to keep class sizes small and for our K-8th Grades, we hire about 1.86 FTE teachers, which is almost 2 more teachers than AUSD schools. Mr. Fuller pointed out that the LCAP is a planning tool that includes the 2021-2024 LCAP, the 2020-2021 outcomes for distance learning components, and a budget overview for parents. The budget overview is for parents, to be transparent in how much money we receive and where it goes exactly. The majority of the budget and money given goes to pay for personnel. That is in the form of maintaining a small class size and aides working with students. Our Enrichment programs are amazing programs for students to grow and learn, while also providing teachers time to collaborate. Please see the attached LCAP drafts for more details for ACA and ACA II.

6. Action Items

a. Approval of the ACA/ACAII Expanded Learning Opportunity (ELO) Grant Plans as

recommended by Staff. Motion made by Mrs. Hobin and seconded by Mrs. Pells

**Mr. Greene Yes
Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes
Mr. Tam Yes
Mrs. Pells Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. Dubitsky addressed the Council on behalf of ACA II and stated that they are wrapping up the fundraisers. looking at updating sections of bylaws. they are looking for new members. hosted lunch for all staff last week.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network is hosting lunch for all the staff onsite tomorrow. They are also putting together an End of the Year celebration, with a spirit day and goodie bags for all the students. They are also working together with the 7th grade parents in planning the 8th Grade graduation.

8. Comments from the Charter Council:

Mrs. Hobin addressed the Council and stated that she attended the AUSD board member meeting last night and noted that it was interesting to hear Ms. Householder state that AUSD should be striving for class sizes of 20 students to 1 teacher, which is currently the aim for class sizes at ACA and ACA II.

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Tuesday, June 15, 2021

10. Adjournment

**Motion made by Mrs. Hobin and seconded by Mrs. Pells
Mr. Greene – Yes, Mr. Tam– Yes, Mrs. Hobin- Yes, Ms. Haas-Wajdowicz - Yes, Mrs. Pells– Yes.
Meeting adjourned at 5:05 pm.**