

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
April 8, 2021  
4:00 PM  
Minutes  
Zoom Video Communications Meeting**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:03 pm. In attendance were council members: Mrs. Debbie Hobin, Mr. Jordan Greene, Mr. Eric Tam, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler. Also in attendance was Mr. Jayson Bordges.

**2. Approval of Minutes**

**a. Regular Charter Council meeting of March 11, 2021**

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Greene Yes

Mrs. Hobin Yes

Ms. Haas-Wajdowicz Yes

Mr. Tam Yes

**3. Oral Communications: Non-agenda items: None**

**4. Comments from Staff**

Mr. Fuller addressed the Council on behalf of ACA and stated that ACA is moving forward with welcoming students back on campus. Mr. Fuller also informed staff that the campus has had multiple break ins with many valuable items stolen, as well as portable 15 catching on fire. Staff is looking into adding more security additions. Mr. Fuller also shared that our Middle School student Pollution Solution group has been out in the community collecting trash and making donations. Staff is in discussions on whether to conduct CAASPP testing or do an internal measure this year to show improvements and achievements.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they have been planning for their reopening, happening after Spring Break. ACA II also had their WASC visit last week, which was a one day mid cycle visit, and it went really well. The WASC committee was impressed! ACA II is also working on ELPAC for students and is planning on having that completed by the end of April. ACA II is also preparing for the Renewal which a committee from ACA and ACA II has been created to clean up the first three elements of our Charter.

Mr. Heller addressed the Council to inform them of the upcoming item for the May agenda. The state recently announced two different funding grants for reopening, an in person instruction and an extended learning grant. The in person instruction grant is all based on LCFF funding and is around \$55,000 per school. This grant is based around when students will return to the classroom. Mr. Heller stated the timeline began on April 1st, to bring students back and the funding ends by May 15th. Both schools ACA will have k-6 back after spring break and then Middle will be back May 3rd. ACA II will have everyone back after Spring Break. We will need to create a plan for the extended learning grant, which is due

June 1st. We have a full year to utilize the funding, until Aug 2022.

**5. Discussion Items (for possible Action)**

**a. ACA/ACAII Re-opening plans**

Mr. Fuller addressed the Council on behalf of ACA and stated that Primary and Elementary are back on campus. Intermediate will be back April 19th and Middle will be back May 3rd.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that the Monday after spring break all students will be welcomed back. 77 % want to come back and they will be doing an AM and PM schedule. There will be 100 students in the morning session from 8:15-11:15 for in-person instruction. There will be smaller groups in the PM with more of a hybrid model.

**b. Charter Council Calendar – proposed meeting dates for 2021-22 (attached)**

Mr. Heller addressed the Council on behalf of both schools and shared the draft calendar which is based on previous years set ups. There is still one meeting a month, but a couple meetings fall on the 2nd or 3rd Thursday of the month due to additional administrative duties that have different date requirements that must be brought to Council first. This calendar would allow time to put drafts together with enough time to be brought to council and then submitted.

**c. Food Service Contract with Antioch Unified School District (AUSD) - renewal of annual agreement between AUSD and Antioch Charter Academy I & II for the purpose of providing student lunches for the 2021-22 school year (attached).**

Mr. Heller addressed the Council on behalf of both schools and stated that this is the standard contract we have with AUSD Nutrition Services and there are no changes from last year. This allows our students to take part in the Free and Reduced lunch program. The District also provides snacks at no cost for the after school program.

**d. SB740 Charter School Facility Grant Program - review of Legal Status Questionnaire and Certification form for 2021-22 for ACA II (attached).**

Mr. Heller addressed the Council on behalf of ACA II and shared that this is the facility lease reimbursement program that ACA II applies for every year. We are reimbursed for up to 75% of the lease cost which is a very valuable amount of money to our budget and must be approved by council.

**e. Annual Performance Review Report to AUSD - presentation of annual report per MOU**

Mrs. McCutcheon addressed the Council on behalf of ACA II and shared that the Co Ads presented the Annual Performance Review Report to the AUSD board. We've asked to be put on the AUSD Board meeting agenda for the past couple of years because we wanted to have our voice heard and show who we really are. The board was very positive about our presentation and asked some questions such as why we have a small suspension rate, do we keep track of alumni and their success, etc. We were referred to as the Hazels of Charter schools!

**6. Action Items**

**a. Approval of the 2021-22 Charter Council Calendar as recommended by Staff.**

**Motion made by Mrs. Hobin and seconded by Mr. Greene to accept the 2021-22 Charter Council Calendar as recommended by Staff.**

**Mr. Greene Yes  
Mrs. Hobin Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes**

**b. Approval of the 2021-22 Food Service Contract with AUSD as recommended by Staff.**

**Motion made by Mr. Tam and seconded by Mr. Greene to accept the 2021-22 Food Service Contract with AUSD as recommended by Staff.**

**Mr. Greene Yes  
Mrs. Hobin Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes**

**c. Approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2021-22 for ACA II as recommended by Staff**

**Motion made by Mr. Greene and seconded by Mr. Tam to accept the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2021-22 for ACA II as recommended by Staff**

**Mr. Greene Yes  
Mrs. Hobin Yes  
Ms. Haas-Wajdowicz Yes  
Mr. Tam Yes**

**7. Family Network Update – comments from ACA and ACA II Network board members**

**Ms. Dubitsky addressed the Council on behalf of ACA II and stated that they plan to do a Geocaching event instead of a Walkathon. Students are ready to be treasure hunters!**

**Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network is postponing their Silent Auction and still planning their Teacher Appreciation Day happening in May.**

**8. Comments from the Charter Council: None**

**9. Scheduling of Next Meeting**

**a. Next Regular Charter Council meeting – Thursday, May 13, 2021**

**10. Adjournment**

**Motion made by Mrs. Hobin and seconded by Mr. Greene  
Mr. Greene – Yes, Mr. Tam– Yes, Mrs. Hobin- Yes, Ms. Haas-Wajdowicz - Yes. Meeting adjourned at 4:58 pm.**