

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
December 10, 2020
4:00 PM
Minutes
Zoom Video Communications Meeting**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:01 pm. In attendance were council members: Mrs. Debbie Hobin, Mr. Jordan Greene, and Ms. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler. Also in attendance was Mrs. Kelley Bordges and Mr. Jayson Bordges.

2. Approval of Minutes

a. Regular Charter Council meeting of November 12, 2020 - Edit Request made by Ms. Haas-Wajdowicz for the November 12th, 2020 Minutes to include the specification in Mrs. McCutcheon's comments from staff that the cohort of 9 students came back to campus at ACAII.

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Greene Yes

Mrs. Hobin Yes

Ms. Haas-Wajdowicz Yes

3. Oral Communications: Non-agenda items: None

4. Comments from Staff

Mr. Fuller addressed the Council on behalf of ACA and stated that the hybrid model has been successful so far for our Primary class. Staff has also been attending many online COVID safety and tracking webinars.

Mr. Heller addressed the Council on behalf of ACA and ACAII and stated we have received a draft of the audit report and there are no findings. The report will be submitted to the state by the December 15th deadline.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they will continue with small cohorts and will not be opening the hybrid model until possibly after February break. Right now there is a specified Elementary and Intermediate cohort. Students participating in these cohorts are showing an increase in overall class participation. Mrs. McCutcheon also stated that Intermediate and Middle will still be participating in the annual Hour of Code.

5. Discussion Items (for possible Action)

a. Policy update and review (attached)

1. Uniform Complaint Procedure

Mr. Fuller addressed the Council on behalf of ACA and ACA II and stated that this procedure is reviewed on an annual basis. This new document takes into account new language and all the new legal requirements. The final staff revisions are attached and have been presented today for a vote of approval.

- b. First Interim Budget Reports and LCFF Budget Overview for Parents (ACA / ACA II) – review updated budgets and Budget Overview for Parents (attached)

Mr. Heller addressed the Council on behalf of ACA and ACA II and stated that this is a final draft of the budget overview and it is due on December 15th. The initial budget in June was projected to have a 7.92% reduction in state funding that has been eliminated as part of the final state budget act . The state enacted massive deferrals and both state and federal COVID relief dollars have been included in the budgets. We are projecting both schools will make it through the year without any significant budget cuts. The biggest changes in the budget expenditures are the results of final staffing decisions and salary adjustments, as well as facility improvement projects at ACAII.

Please see the attached LCP Budget Overview document for specific details.

- c. ACA Western Association of Schools and Colleges (WASC) review of Mid-Cycle Visit Report

Mr. Fuller addressed the Council on behalf of ACA and stated that it is now the time for ACA to go through the WASC mid-cycle review process. This year will be done virtually, and ACA will be providing an update for WASC on where ACA is in their goal achievements. For this review, significant changes from the last time a WASC review happened will be outlined. Items outlined will include the response to the pandemic and ACA becoming their own LEA for Special Education. ACA still has three more years to accomplish their set goals. More information can be found in the report.

Ms. Dubitsky addressed the Council on behalf of ACAII and stated that their WASC visit is in March and the ACAII report will be brought to Council in a couple months.

6. Action Items

- a. Approval of Uniform Complaint Procedure (UCP) Policy update as recommended by staff.

Motion made by Mrs. Hobin and seconded by Mr. Greene to approve the Uniform Complaint Procedure (UCP) Policy update as recommended by staff

Mr. Greene Yes
Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes

- b. Approval of First Interim Budget Reports and LCFF Budget Overview for Parents (ACA / ACA II) as recommended by staff

Motion made by Mrs. Hobin and seconded by Mr. Greene to approve the First Interim Budget Reports and LCFF Budget Overview for Parents (ACA / ACA II) as recommended by staff

Mr. Greene Yes
Mrs. Hobin Yes
Ms. Haas-Wajdowicz Yes

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. Dubitsky addressed the Council on behalf of ACA II and stated that the Christmas tree fundraiser was another success! Big shout out to the Family Network for making it happen this year. They sold 35 trees and hosted a drive through pick up event. They also had many trees donated this year as well.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network Wreath Fundraiser was a success and the distribution was on December 7th and 9th.

8. Comments from the Charter Council: None

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Thursday, January 14, 2021

10. Adjournment

**Motion made by Mrs. Hobin and seconded by Mr. Greene
Mr. Greene – Yes, Mrs. Hobin- Yes. Ms. Haas-Wajdowicz - Yes. Meeting adjourned at 4:46 pm.**