

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
November 12, 2020  
4:00 PM  
Minutes  
Zoom Video Communications Meeting**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:01 pm. In attendance were council members: Mr. Eric Tam, Mrs. Debbie Hobin, Mr. Jordan Greene, and Mrs. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Mr. Kevin Fuller, Ms. Sarah McLean, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler. Also in attendance was Mrs. Kelley Bordges.

**2. Approval of Minutes**

**a. Regular Charter Council meeting of September 10, 2020**

Motion made by Mrs. Hobin and seconded by Mr. Tam

Mr. Tam Yes

Mr. Greene Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

**3. Oral Communications: Non-agenda items: None**

**4. Comments from Staff**

Mr. Fuller addressed the Council on behalf of ACA and stated that the middle school students just attended a virtual field trip to the Museum of Tolerance. Also, the staff completed an EL Education conference which focused on creating more equitable schools.

Mr. Heller addressed the Council on behalf of ACA and stated that he completed a Charter School Development Center Conference virtually, which had a lot of information for charter renewal.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that a small cohort of 9 students started about 3 weeks ago back on campus. So far this has been extremely successful. Middle school has been doing genius hour projects where they pick a topic they want to learn more about and then present their research to their class. Intermediate had a virtual halloween party where they made movies and played games. Intermediate also conducted research projects and recorded their presentations on flip grid for all students to see.

**5. Discussion Items (for possible Action)**

**a. Policy update and review (attached) 1. Uniform Complaint Procedure**

Mr. Fuller addressed the Council on behalf of ACA and ACA II and stated that this procedure needs to be updated on an annual basis. This new document takes into account new language and all the new legal requirements. The final staff revisions are estimated to be completed by next month.

**b. LCFF Budget Overview for Parents - review draft of budget overview & template - ACA / ACA II (attached)**

Mr. Heller addressed the Council on behalf of ACA and ACA II and stated that this is an initial draft

of the budget overview and it is initially due on December 15th. It is not anticipated for the revenue area to change much between this draft and the next one. Expenses will have some adjustments, due to the fact that the current numbers are from the initial budget in June. Please see the attached LCP Budget Overview document for specific details.

c. Charter SELPA 2020 Local Plan Section B, Local Plan Certification 5 and 2021-22 Participation Agreements - review El Dorado County Charter SELPA local plan, certification 5 and participation agreement - ACA / ACA II (attached)

Mrs. Heller addressed the Council on behalf of ACA and ACA II and stated that in accordance with the CDE local requirements, our charter SELPA revised Section B and will need Charter Council approval. The CEOs of the Charters that have a SELPA are also a part of the approval process.

d. ACA/ACAII re-opening plans

Ms. McCutcheon addressed the Council on behalf of ACA II and stated that they have been working with the whole staff about the various ways to safely reopen and while also surveying parents about reopening. Initially the majority of staff members did not feel comfortable reopening for all students. Parents surveyed show that a little less than half would not like to return at all and with the parents that do want to return, there is a greater sense of caution in the parameters on how to reopen. The safety plan has been sent to parents through the newsletter. There was a safety meeting last Thursday via zoom for parents to ask questions about the plan. A second cohort of students for December is being considered.

Mr. Fuller addressed the Council and pointed out that ACA has moved forward with welcoming Primary students back on campus. There are less primary students who are coming to campus than initially planned for. The classrooms have been altered to coordinate with requirements on spacing between students. We are working with the county on how to slowly roll out reopening that parallels the safety measures that the county is setting out.

e. ACA Western Association of Schools and Colleges (WASC) review of Schoolwide Action Plans

Mr. Fuller addressed the Council on behalf of both schools and stated that we have a WASC accreditation and review coming up early next year, and wanted to provide this information to begin the school wide action planning process. Please refer to the attachment labeled 'WASC ACA School Wide Goals' for more details. This document provides details on what has been accomplished so far.

**6. Action Items**

a. Approval of the El Dorado County Charter SELPA 2020 Local Plan Section B, Local Plan Certification 5 and 2021-22 Participation Agreements - ACA / ACA II

Motion made by Mrs. Hobin and seconded by Mr. Tam to approve the El Dorado County Charter SELPA 2020 Local Plan Section B, Local Plan Certification 5 and 2021-22 Participation Agreements - ACA / ACA II

Mr. Tam Yes

Mr. Greene Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

**7. Family Network Update – comments from ACA and ACA II Network board members**

Ms. Dubistky addressed the Council on behalf of ACA II and stated that the Family Network is moving forward with the Christmas tree Fundraiser! This will be similar to last year's fundraiser, but will have California trees instead of Oregon trees. There is also a See's Candy fundraiser

currently going on. There will be an upcoming Virtual Household Swap event. Which will include listing donation items on Facebook and then swapping with other people.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network has concluded their online ordering for the Wreath Fundraiser and distribution will be December 7th and 9th. More wreaths will be available to purchase for pick up on campus.

**8. Comments from the Charter Council**

Mrs. Debbie Hobin addressed the Council and stated her appreciation for the staff at both school sites for their flexibility and outstanding work they have created for the students.

**9. Scheduling of Next Meeting**

a. Next Regular Charter Council meeting – Thursday, December 10, 2020

**10. Adjournment**

Motion made by Mrs. Hobin and seconded by Mr. Greene

Mr. Tam – Yes, Mr. Greene – Yes, Mrs. Hobin- Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 5:00 pm.