

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
June 10, 2020
4:00 PM
Minutes
Zoom Video Communications Meeting**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:06 pm. In attendance were council members: Mrs. Jeanine Pells, Mrs. Debbie Hobin, and Mrs. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Mr. Kevin Fuller, Ms. Sarah McLean, Ms. Marianne Dubitsky, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler. Also in attendance were Mr. Eric Tam and Mr. Jayson Bordges.

2. Closed Session – 4:00PM

a. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

3. Recall to Open Session – Approximately 4:30PM

a. **Reports from Closed Session**

Mrs. Haas-Wajdowicz addressed the Council and stated that there is nothing to report and the item will be addressed in the Discussion and Action sections of the meeting.

4. Approval of Minutes

a. **Regular Charter Council meeting of May 7, 2020**

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

5. Oral Communications: Non-agenda items: None

6. Comments from Staff

Mr. Fuller addressed the Council on behalf of ACA and stated that we ended the year in a very nontraditional way. ACA held an End of the Year parade for teachers and students. This was also the time for students to drop off and pick up items, all in a drive through format. The 8th grade graduation was done through Flip Grid and a drive through graduation. Both were very successful and had positive reviews.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that ACAII had a successful material drop off and an End of the Year Parade. Parents were able to drive around the fairground's midway while waving to the teachers and staff. The 8th grade graduation was also a success and done virtually. Mrs. McCutcheon also informed the Council that ACAII has been holding interviews to hire an Elementary teacher and a part time Middle School science teacher. They have had really good interviews in both areas and have great candidates for both as well.

Mr. Heller addressed the Council and pointed out that there has been much dialog on how we will be able to open for the fall. There have been a number of webinars that ACA and ACA II staff have been in attendance for, and we are waiting for more guidance from the County and the State. In the upcoming Staff Development Day, staff will be going over what they have received so far in guidance from the

state, as well survey results that will provide parent feedback on the situation and possible options for reopening. There will be a lot of discussions taking place and more information to come.

7. Discussion Items (for possible Action)

a. COVID-19 Operations Written Report (ACA / ACA II) - report of changes to program offerings made in response to school closures to address the COVID-19 emergency (attached)

Mr. Fuller addressed the Council on behalf of ACA and ACA II and discussed an overview of the Operations Written Report. Mr. Fuller pointed out that we adopted a written report that explains how we dealt and adapted to COVID-19 and the school closures. This report breaks down how we maintained our student's education and all usual services. This needs the Council's approval prior to July 1.

Mr. Heller addressed the Council and pointed out that this is part of the budget reporting requirement for this year due to the LCAP being delayed until December.

b. Salary Schedule - proposal for changes to the 'Certificated Substitute' salary schedule effective July 1, 2020 (attached).

Mr. Heller addressed the Council on behalf of ACA and ACA II regarding the proposal to raise the daily rate of Certificated Substitutes in order to be more in line with what other districts are offering. We currently pay \$125 a day and would like to increase to \$140 a day. For Substitutes who are retirees or current ACA / ACA II certificated teachers the rate would be \$150 a day, and if they subbed for more than 10 days, they would receive \$175 a day after the tenth day.

c. Amendment No. 1 - Facility Use Agreement for the Hacienda site (ACA) - review changes to facility use fee calculation per mediated settlement agreement (attached)

Mr. Heller addressed the Council on behalf of ACA and stated that amendment stems from the agreement reached during mediation with AUSD. The specific changes are outlined within the amendment and within the current budget. Specifically, we have moved to the 2% formula for the facility use fee.

d. Special Education Service Contract - review contract proposal with Second Nature Behavioral Health Services, Inc. for the 2020-21 school year (attached).

Ms. Dubitsky addressed the Council on behalf of ACA II and stated that this Special Education Service Contract is a similar contract that we have used in previous years. We currently contract Second Nature Behavioral Health Services, Inc for our mental health services and have done so the past two years. The specific counselor assigned to ACA II has been able to expand her schedule for other students needing services at ACA II and it has made a positive impact on those students.

Mr. Heller addressed the Council and pointed out that this contract states that they will be providing the same services and the charges will remain the same as the current contract.

e. Certificated Employee Contracts (ACA / ACA II) - review list of Certificated Employees under contract for the 2020-21 school year at both school sites (attached)

Mrs. Heller addressed the Council on behalf of both schools and stated that ACA II has filled an Elementary teaching position and is looking to fill a part time Science teaching position with Middle School. Mrs. Heller pointed out that they did not renew a full time teaching contract in the Elementary classroom at ACA, and instead, Julie Will, former ACA Primary teacher, will be moving into that vacant Elementary role. The current Primary ACA teachers are increasing their hours to cover Julie Will's move.

f. Initial 2020-21 Budget Proposals and Education Protection Account (EPA) Expenditure Summaries for ACA and ACA II for review (attached)

Mr. Heller addressed the Council on behalf of both ACA and ACA II and pointed to different areas of the budget to expand on. During this time, due to the pandemic, there is a very high level of uncertainty and we are moving forward with this current budget knowing that things will most likely change in the near future. It is very evident that the economic downturn is something that we may be dealing with for some amount of time and will make adjustments as necessary. One area that has not had a budget cut is the Special Education program. Earlier in the year the Governor approved additional funding for the program, and it will not be cut at this time. To curb the cuts, we have kept salary schedules the same, maintained the same health benefit contribution rates, decreased in both travel and conference costs, and legal fees will go back to what is normally budgeted. Mr. Heller pointed out that both schools have an increase in certificated staff salary spending, due to new hires and step / column movement. The insurance rate also went up overall by 50% due to items such as wildfires and COVID-19. Both schools still have healthy reserves and good cash balances. Discussions will stay open as we navigate this unknown time.

g. Nomination Committee - nominee for election to serve on Charter Council (Eric Tam)

Mr. Fuller addressed the Council on behalf of ACA and ACA II and stated that they would like to nominate Mr. Eric Tam for the open Charter Council seat. The nomination committee believes Mr. Tam would be a positive addition to the council based on his experience, background, and role in the communities.

8. Action Items

a. Approval of COVID-19 Operations Written Report (ACA / ACA II) as recommended by staff

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

b. Approval of Salary Schedule changes to the 'Certificated Substitute' salary schedule effective July 1, 2020 as recommended by staff.

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

c. Approval of Amendment No. 1 to the Facility Use Agreement for the Hacienda site as recommended by staff.

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

d. Approval of Special Education Service Contract with Second Nature Behavioral Health Services, Inc. for the 2020-21 school year as recommended by staff.

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

e. Approval of the 2020-21 Certificated Employee contracts for ACA / ACA II as recommended by

staff.

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

- f. Approval of Initial 2020-21 Budget Proposals and EPA Expenditure Summaries for ACA and ACA II as recommended by staff.**

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

- g. Election of Eric Tam to serve on Charter Council as recommended by the Charter Council Nomination Committee.**

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

9. Family Network Update – comments from ACA and ACA II Network board members

Ms. Dubistky addressed the Council on behalf of ACA II and stated that the Family Network has nothing to report.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network has nothing to report.

10. Comments from the Charter Council

None

11. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting – Thursday, July 9, 2020 (If necessary)**

12. Adjournment

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells – Yes, Mrs. Hobin- Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 5:18 pm.