

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
May 7, 2020  
4:00 PM  
Minutes  
Zoom Video Communications Meeting**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:05 pm. In attendance were council members: Mrs. Jeanine Pells, Mrs. Debbie Hobin, and Mrs. Julie Haas-Wajdowicz. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Ms. Marianne Dubitsky, and Mrs. Andi Stahler.

**2. Approval of Minutes**

**a. Regular Charter Council meeting of April 2, 2020**

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

**3. Oral Communications: Non-agenda items: None**

**4. Comments from Staff**

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that the staff is evaluating how the distance learning is going. Each level is addressing how to improve their programs, while working with requests and feedback from parents. There is overall good participation from all students. Teachers are maintaining consistency within their programs by providing similar kinds of assignments, projects and activities that students would take part in on campus.

Mrs. Heller addressed the Council on behalf of ACA and stated that staff is working with finding similar feedback and success with students and participation. Staff is continuing to build the distance learning program as closely to their normal, in class, program, with lots of flexibility. The SPED program is still moving forward successfully. All students are receiving their required programming. Mrs. Heller also pointed out that the Enrichment programs are getting great participation as well. The Martial Arts, Arts, Music, Mighty Kicks, and PE teachers are posting videos for kids to learn from, and the students have been submitting their performance videos in their Google Classrooms as well.

Mr. Heller addressed the Council on behalf of ACA and ACA II and stated that there are a lot of unknowns in the future and we should expect substantial budget funding cuts within the next couple years, of upwards to 20% at each school site. The budget report coming out in June will most likely need to be revised. Mr. Heller informed Council that we will be planning ahead for these challenges and preparing ways to maintain the successful future of ACA and ACA II.

**5. Discussion Items (for possible Action)**

**a. Food Service Contract with Antioch Unified School District (AUSD) - renewal of annual**

agreement between AUSD and Antioch Charter Academy I & II for the purpose of providing student lunches for the 2020-21 school year (attached).

Mr. Heller addressed the Council and stated that this is the annual contract for food services so our students can eat lunch on campus everyday. The terms and agreement are the same for this year as previous, and pricing has remained the same.

- b. SB740 Charter School Facility Grant Program - review of Legal Status Questionnaire and Certification form for 2020-21 for ACA II (attached).

Mr. Heller addressed the Council and that this is the annual legal status questionnaire and certification form that we need to include with our submission by beginning of June. This will need to be approved before the next meeting. The grant program allows the school to receive 75% of the amount paid to the lease at the ACA II site. Currently, this program is underfunded throughout the state, due to more applications submitted than funding available to grant. As an outcome of underfunding, the state reduces the amount reimbursed to each school, so the the amount to be reimbursed will decrease this year and next year. This will affect the budget conversations for the upcoming school year, as well as future ones.

- c. Family Network bank account signers - changes to ACA II bank signers due to elections of new board members (Network Treasurer, Secretary, and Fundraising Coordinator)

Mr. Heller addressed the Council and stated that every year the Family Network holds elections for their board. One concluded, the newly elected members will need to add their names to the bank accounts, while the exiting members need their names removed. There are no changes for the ACA Family Network, and there are several changes to the ACA II Board.

- d. Nomination Committee - update regarding open seats on Charter Council

Mr. Fuller addressed the Council and stated that the committee is still in the process of receiving applications, with some received prior to the school closures. The committee has two candidates that they will be interviewing. They hope to have a new candidate to present to the board by the June meeting.

## 6. Action Items

- a. Approval of the 2020-21 Food Service Contract with AUSD as recommended by Staff.

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

- b. Approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2020-21 for ACA II (attached) as recommended by Staff.

Motion made by Mrs. Hobin and seconded by Mrs. Pells

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

- c. Approval of ACA II Family Network bank account signers: Add Andrea Clark (Network Treasurer) as signer on Network checking and savings accounts; Add Adrian Piagee (Network Secretary) as signer on Network checking and savings accounts; Add Jes Seaman (Network Fundraising

Coordinator) as signer on Network checking and savings accounts; Remove Sharon Cano, Maria Strock, and Sharron Scott as signers on Network checking and savings accounts.

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. Dubistky addressed the Council on behalf of ACA II and stated that the Family Network has completed the election process for the 2020/2021 school year. There will be a number of new parents joining the board. The Family Network is currently planning for the Virtual 3 day Walkathon and the Virtual Book Fair. Ms. Dubitsky also informed Council that the Network was able to receive enough donations to purchase commemorative shirts for all the 8th graders.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network is finishing up their virtual Book fair, and have completed the elections for the 2020/2021 school year. They are now moving on to planning the End of the Year party and assisting in the 8th Grade graduation.

8. Comments from the Charter Council

None

9. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Wednesday, June 10, 2020

10. Adjournment

Motion made by Mrs. Pells and seconded by Mrs. Hobin

Mrs. Pells – Yes, Mrs. Hobin- Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 4:45 pm.