

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
April 2, 2020
4:00 PM
Minutes
Zoom Video Communications Meeting**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 5:05 pm. In attendance were council members: Mrs. Jeanine Pells, Mrs. Debbie Hobin, Mrs. Julie Haas-Wajdowicz, and Mrs. Margie DiGiorgio. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Mr. Kevin Fuller, Mrs. Elisa McCutcheon, Ms. Sarah McLean, and Mrs. Andi Stahler. Also in attendance, Mrs. Mimi Kessler, Mrs. Jessica Berkich, and Mr. Jayson Bordges.

2. Approval of Minutes

a. Regular Charter Council meeting of March 5, 2020

Motion made by Mrs. Hobin and seconded by Mrs. DiGiorgio

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Hobin Yes

Mrs. Haas-Wajdowicz Yes

3. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Mr. Bordges addressed the council and asked if there were plans for a Co Administrator to pursue an administrative credential.

4. Comments from Staff

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that both staffs have done an amazing job bouncing back to the closure demands. Feedback from families has been positive, and the teachers have been able to evaluate and continuously develop what they are doing. Mrs. McCutcheon also pointed out that our ACA families are doing something that is so different from normal and taking it on with stride.

Mrs. Heller addressed the Council on behalf of ACA and ACAII and stated that staff at both campuses have been doing an amazing job setting up for distance learning. A common goal between staff is trying to maintain normalcy, connections, education for students, as well as checking in with families.

Mr. Heller addressed the Council on behalf of ACA and ACA II and started by thanking Mrs. DiGiorgio for her six years of service, and although this is her last meeting on council, she should feel welcomed to come back as a member of the public. Mr. Heller also addressed the council on the items of the County and school closures. AUSD is remaining closed for the 2019-2020 school year, with distance learning in place. As of April 2nd, 2020, the County has not yet mandated that schools should remain closed for the year. We are waiting for further guidance from the Contra Costa County Office of Education, State, or Health department.

5. Discussion Items (for possible Action)

- a. Agreement for Charter School Business and Administrative Services with Delta Managed Solutions (July 1, 2020 - June 30, 2022) (attached).**

Mr. Heller addressed the Council and stated that this is the two year agreement renewal with Delta Managed Solutions that has all the same costs and terms. The current agreement will expire at the end of June. Mr. Heller stated that we are pleased with the service we are receiving and the staff is recommending approval of this contract.

- b. Charter Council Calendar – proposed meeting dates for 2020-21 (attached)**

Mr. Heller addressed the Council and shared the proposed meeting dates scheduled for the 2020/2021 school year. The meetings scheduled in the summer are in place in case they are needed. Since the school year is starting later than usual, the meetings will be mainly on the second Thursday of each month, with the meeting in June scheduled for Tuesday.

- c. Nomination Committee - update regarding open seat on Charter Council**

Mr. Heller addressed the Council and stated that the committee is in the process of receiving applications, with some received prior to the school closures. The committee is regrouping and identifying how to move forward. The committee may set up a June meeting to interview applicants. Currently, the Council has three members, which will allow Council to move forward for the next couple of months while the committee continues to receive applications and interview.

- d. ACA and ACAII Distance Learning opportunities during school closure**

Mrs. Heller addressed Council and stated that both ACA and ACAII have lots of distance learning opportunities with a variety of needs from the families. Staff has prepared and supplied work packets for families that need or prefer them, as well as supplied families with online learning and chromebooks. Both sites are using different platforms to reach the needs of families. Staff is continuing enrichment as well by continuing Art, Music, PE, Personal Safety, and SPED programs. Each staff member is working to achieve the goals outlined for our students. Staff hopes to roll out more after spring break. Mrs. Heller stated that we will be looking at childcare and food needs, as well as the whole family aspect. Mrs. Heller said the plan is to prepare this for the long haul, with focusing on ensuring we are in contact with these families and providing the feedback for students.

Mrs. McCutcheon addressed the Council to update them that ACA and ACAII have loaned out about 90 chromebooks to families so far, and have begun loaning out PE equipment. The campuses have been able to provide art and school supplies to families that request it as well.

- e. Charter Renewal Criteria (Dashboard, LCAP) - overview of AB 1505 charter renewal criteria**

Mr. Fuller addressed the Council and provided a full presentation on AB 1505 and what it means for our Charter. Mr. Fuller pointed out that AB1505 will take effect July 1st, 2020. This bill places more regulations on Charters and gives school Districts more leverage on denying charter renewals. Mr. Fuller outlined our areas of accountability which include internal stakeholders, students, parents, staff, and partnering organizations that we reach out to. The external pieces would include our authorizers, which are AUSD, and then the state and county. In our charter petition, our performance is basically our contract that we have to answer to. We have to show that we are delivering a program that we promise, maintaining fiscal responsibility, being held accountable for students performance and growth, maintaining all legal aspects, and that we are compliant with all laws.

- f. Annual Performance Review Report to AUSD - presentation of annual report per MOU**

Mrs. McCutcheon addressed the Council and stated that we have an agreement with the District within our MOU that we will have an annual update to provide them each year. Last year, a written report was presented and sent in to the school board, but not read aloud to the public. Mrs. McCutcheon stated that this year, we would like to present something that would be more public and show how unique and different ACA and ACAII are. Mrs. McCutcheon and the Co-Ad team have created a presentation, with similar content from last year's written report, but can be given publically for a larger audience.

6. Action Items

- a. Approval of Agreement for Charter School Business and Administrative Services with Delta Managed Solutions for the period July 1, 2020 - June 30, 2022 as recommended by Staff.**

Motion made by Mrs. DiGiorgio and seconded by Mrs. Hobin

**Mrs. DiGiorgio Yes
Mrs. Pells Yes
Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes**

- b. Approval of 2020-21 Charter Council Calendar as recommended by Staff.**

Motion made by Mrs. Hobin and seconded by Mrs. DiGiorgio

**Mrs. DiGiorgio Yes
Mrs. Pells Yes
Mrs. Hobin Yes
Mrs. Haas-Wajdowicz Yes**

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. McCutcheon addressed the Council on behalf of ACA II and stated that they have had to make the sad news of cancelling events and postponing them until further notice.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network will be hosting the Book Fair online this year starting on April 27th. The Virtual Book Tour will take place for two weeks. Family Network Elections are starting and will be voted on via email and concluded in May. Family Network is also starting the application process for their scholarship program and will end May 1st.

8. Comments from the Charter Council

None

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting – Thursday, May 7, 2020**

10. Adjournment

**Motion made by Mrs. DiGiorgio and seconded by Mrs. Hobin
Mrs. Pells – Yes, Mrs. DiGiorgio - Yes, Mrs. Hobin- Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 5:29 pm.**