

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
February 6, 2020  
4:00 PM  
Minutes  
Room 4**

**1. Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:05 pm. In attendance were council members: Mrs. Jeanine Pells, Mrs. Julie Haas-Wajdowicz, and Mrs. Margie DiGiorgio. Staff members in attendance were: Mr. Todd Heller, Mrs. Elisa McCutcheon, Ms. Sarah McLean, and Mrs. Andi Stahler. Also in attendance, Mrs. Debbie Hobin and Mr. Jason Bordges.

**2. Closed Session – 4:05PM**

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

**3. Recall to Open Session**

- a. Reporting out of Closed Session**

Mrs. Haas-Wajdowicz addressed the Council and stated that there is nothing to report.

**4. Beginning of Open Session**

Meeting called to order at 4:22 pm.

**5. Approval of Minutes**

- a. Regular Charter Council meeting of January 9, 2020**

Motion made by Mrs. DiGiorgio and seconded by Mrs. Pells

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Haas-Wajdowicz Yes

- 6. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.**

None

**7. Comments from Staff**

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they completed the Great Kindness Challenge and one of the activities included the older kids in their school families reading books to younger students; Mrs. McCutcheon informed council that Mrs. Fank has left Elementary and they are looking for a new elementary teacher, as well as a long term substitute; Mrs. McCutcheon provided an update on the Co Administrators as well, informing council that they

have been a part of many different training sessions with agencies that are geared towards supporting Charter Schools, including legal.

Mrs. Stahler addressed the Council on behalf of ACA and stated that each level has had the great opportunity to participate in some Experiential Learning this past month. Primary and Elementary just took a trip to Chabot Space and Science Center today; Intermediate took a bus up to Sacramento where they got to explore the California Museum and the State Capitol; Middle School took their trip to the Gourmet Ghetto in Berkeley, where they tried out a variety of different styles of food.

Ms. McLean addressed the Council on behalf of ACA and ACAII and stated that the ELPAC testing window has opened for the schools and testing will begin within the next month; Mrs. McLean also updated the Council on the Great Kindness Challenge that happened in January. Lots of appreciation to all the parents, who supported their children with a weeks worth of spirit days.

Ms. Dubitsky addressed the Council on behalf of ACA and ACAII and stated that the Charter SELPA has a number of trainings available to us at no cost and Ms. Dubitsky will be looking at trainings for parents. The ACAII newsletter will have dates available for parents to attend evening informational sessions. There will be a program specialist coming out at the end of February to conduct training for all ACA and ACAII paraprofessionals.

#### 8. Discussion Items (for possible Action)

##### a. Department of Justice (DOJ) – Annual Custodian of Records Notification

Mr. Heller addressed the Council to inform them that he is the person responsible for Livescan finger printing at both ACA and ACA II, while the Council secretary signs off on the form.

##### b. Fair Political Practices Commission – notification guidelines for Filing Officers, Statement of Economic Interest (Form 700)

Mr. Heller addressed the Council to inform them that they all should have received an email from the County for their Form 700 by now. Everyone needs to complete the form by April 1st. This can be done all online, and they do not need to mail anything in.

##### c. Nomination Committee - nominee for election to serve on Charter Council (Debbie Hobin)

Mr. Heller addressed the Council to provide an update on the Nomination Committee, which consists of Mr. Heller, Mrs. Pells, and Mr. Fuller. Debbie Hobin turned in an application for the one position that has been open since the beginning of the year. Mrs. Hobin was on the original committee and was a part of developing this process. The committee invited Mrs. Hobin in for an interview and after careful consideration, the committee would like to nominate Mrs. Hobin for the position. Mr. Heller also informed the Council that there are several candidates that the committee will be reaching out to within the next few months. The seats that will be opening up in the next few months are planned to be filled by June.

##### d. Guidelines for School Closure

Ms. McLean addressed the Council to introduce the new procedures created for school closures. The Co Administrators put this piece together by conducting thorough research on surrounding districts, what the State of California provides, as well as schools with a similar structure as ACA and ACAII. The Co Admins took into consideration the reasons why schools are closed and why on some occasions students would be better off coming to school in that situation, with safety being the priority. There is an Air Quality Chart in the procedures for referencing. If parents would prefer to keep their students at home on a day the school remains open, there would be no negative impact on the student.

#### 9. Action Items

##### a. Election of Debbie Hobin to serve on Charter Council as recommended by the Charter Council

**Nomination Committee**

**Motion to Elect Debbie Hobin to serve on Charter Council made by Mrs. DiGiorgio and seconded by Mrs. Pells**

**Mrs. DiGiorgio Yes**

**Mrs. Pells Yes**

**Mrs. Haas-Wajdowicz Yes**

**10. Family Network Update – comments from ACA and ACA II Network board members**

**Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that they are planning the Walkathon for March 20th and the Family Formal will be in April.**

**Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network's Coin War fundraiser turned out to be a huge success. All the levels really got involved with it and brought in a lot of donations. Family Network has also planned a Dining for Dollars Night at the Red Robin in Brentwood on February 11<sup>th</sup>.**

**Mrs. McLean addressed the Council on behalf of ACA and stated that the Family Network got many parent volunteers to participate in the School Choice Week. Parents passed out hot chocolate and donuts to all the students before they did their performance. Family Network made this free for all students as well.**

**11. Comments from the Charter Council**

**12. Scheduling of Next Meeting**

**a. Next Regular Charter Council meeting – Thursday, March 5, 2020**

**13. Adjournment**

**Motion made by Mrs. Pells and seconded by Mrs. DiGiorgio**

**Mrs. Pells – Yes, Mrs. DiGiorgio - Yes, Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 4:50 pm.**