

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
January 9, 2020
4:00 PM
Minutes
Room 4**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:05 pm. In attendance were council members: Mrs. Jeanine Pells, Mrs. Kristine Carrillo, Mrs. Julie Haas-Wajdowicz, and Mrs. Margie DiGiorgio. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Mr. Kevin Fuller, Mrs. Elisa McCutcheon, and Mrs. Andi Stahler. Also in attendance, Mrs. Debbie Hobin and Mr. Jason Bordges.

2. Closed Session – 4:05PM

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

3. Recall to Open Session

- a. Reporting out of Closed Session**

Mrs. Haas-Wajdowicz addressed the Council and stated that direction was given to legal counsel.

4. Beginning of Open Session

Meeting called to order at 4:40 pm.

5. Approval of Minutes

- a. Regular Charter Council meeting of December 5, 2019**

Motion made by Mrs. DiGiorgio and seconded by Mrs. Pells

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Carrillo Yes

Mrs. Haas-Wajdowicz Yes

- 6. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.**
None

7. Comments from Staff

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that ACAII has an instrumental music concert Thursday, January 30th at John Muir Elementary at 7:30pm. Two ACA II students are going to be participating in a Bay Area wide music performance that includes students from all over the state. These students were selected for this opportunity; Mrs. McCutcheon also stated that at the end of January, ACA II will be celebrating National School Choice Week. To

celebrate, students will be participating in Spirit days all week and doing video interviews with their school families that will focus on what they like about their school; Mrs. McCutcheon provided an update on ACA II's Active Shooter Training, stating that staff have identified areas that lack a clear procedure, so discussions are taking place to develop plans in those areas.

Ms. Fuller addressed the Council on behalf of ACA and stated that prior to the winter break, the elementary classes held their Cultural Days, while Intermediate participated in their class potluck, and Middle completed their Victorian simulation dance and banquet. Parent involvement in all of these was outstanding; Mr. Fuller also informed the council that ACA's Annual Holiday Concert will be January 14th at Black Diamond Middle School at 6:30pm; Mr. Fuller also stated that Middle School is looking forward to their Gourmet Ghetto field trip, which partners with local sustainable businesses. Middle is also excited to be furthering their partnership with Big Break this year. Big Break has asked for the students to be a part of the environmental impact project they are conducting.

8. Discussion Items (for possible Action)

a. Audit Report (ACA / ACA II) – review report for the Year Ended June 30, 2019 (attached)

Mr. Heller addressed the Council on behalf of both ACA and ACAII and stated that this year's audit, like last year's, concluded there were no findings to be addressed, details can be found on page 27 of the Findings and Recommendations section. Mr. Heller pointed out that page 19 shows the reconciled updated items in detail, such as Bank Account information. With the reconciled information, ACA's budget increased by almost \$11,000 and ACA II's had a slight decrease of about \$4,800. Mr. Heller pointed out that both schools are currently depreciating assets, and the 1% oversight fee was paid to AUSD. The Average Daily Attendance, ADA, on the annual report was budgeted in accordance with ACA at 195 and ACA II at 197.

Mr. Bordges asked if the auditors had found any issues with the MOU payment situation. Mr. Heller responded that the auditors had not found ACA out of compliance on any matter. ACA maintains compliance by placing the payments into accounts payable.

b. 2020-21 School Calendar - review draft

Mrs. McCutcheon addressed the council on behalf of both schools and stated that the goal is to have the calendar reflect a two year cycle, so dates will be set earlier for parents to plan around. For the 2020/2021 school year, the first day of school will be August 19th and the last day of school will be June 9th.

c. Nomination Committee - update regarding open seat on Charter Council

Mr. Heller provided an update for the Nomination Committee, informing council that the Committee has started to identify candidates and they are going over the nomination steps and begin contacting these individuals.

9. Action Items

a. Acceptance of Audit Report for the Year Ended June 30, 2019 as recommended by staff

Motion made by Mrs. Pells and seconded by Mrs. DiGiorgio

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Carrillo Yes

Mrs. Haas-Wajdowicz Yes

b. Approval of 2020-21 School Calendar as recommended by Staff.

Motion made by Mrs. Carrillo and seconded by Mrs. Pells

Mrs. DiGiorgio Yes

Mrs. Pells Yes

Mrs. Carrillo Yes

Mrs. Haas-Wajdowicz Yes

10. Family Network Update – comments from ACA and ACA II Network board members

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that the tree lot had a great turn out, with many student performances. There were a few vendors providing food as well to attendees.

Mrs. Stahler addressed the Council on behalf of ACA and stated that the Family Network has started their Coin Wars fundraiser which will be going on for the month of January and all levels are welcomed to participate.

11. Comments from the Charter Council

12. Scheduling of Next Meeting

a. Next Regular Charter Council meeting – Thursday, February 6, 2020

13. Adjournment

Motion made by Mrs. Pells and seconded by Mrs. DiGiorgio

Mrs. Pells – Yes, Mrs. DiGiorgio - Yes, Mrs. Carrillo - Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 5:11 pm.