

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
June 11, 2019
4:00 PM
Minutes
Room 4**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:07 pm. In attendance were council members: Mrs. Kristine Carrillo, Mrs. Julie Haas-Wajdowicz, and Mrs. Margie DiGiorgio. Staff members in attendance were: Mr. Todd Heller, Mrs. Edna Heller, Ms. Sarah McLean, Ms. Dubitsky and Mrs. Andi Stahler.

2. Approval of Minutes

a. Regular Charter Council meeting of May 16, 2019

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo

Mrs. DiGiorgio Yes

Mrs. Carrillo Yes

Mrs. Haas-Wajdowicz Yes

3. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

None

4. Comments from Staff

Ms. McLean addressed the Council on behalf of ACA I and stated that the 3rd grade and 6th grade classes had their End of the Year parties, as they get ready to advance to the next level. The 8th grade graduation was held at the Antioch Community Center and was well attended by current students and alumni.

Ms. Dubitsky addressed the Council on behalf of ACA II and stated that the school families held a very successful, all school Field Day. Students created and ran 10 stations that were made up of competitive styled games, such as the three legged race and water balloon games. With the success of this year, Ms. Dubitsky has hopes that this will become an ACA II tradition.

5. Discussion Items (for possible Action)

a. Local Control Accountability Plan (LCAP) – final draft documents for ACA and ACA II (attached)

Mr. Heller addressed the Council and stated this Plan does not have any significant adjustments, other than the budget data. Overall, the LCAP is based on a 21 student to 1 teacher ratio in K through 8th Grade and ACA I and ACA II are not funded in that way. Our schools have a small class size and teach through a small group lesson. Class size reduction is where our money is being spent. There is State funding allocated for this in

K-3, but we have been underfunded this year, in comparison to previous years. The budget is required to be presented to Council in May, although the budget is worked on at a later date and the new budget will be presented to Council again. Mr. Heller informed the Council that the template has been updated to create an easier illustration to parents.

- b. **Salary Schedule changes - proposal for 3.4% increase effective July 1, 2019. Adopt 'Certificated Teacher on Co-Ad Assignment' salary schedule effective July 1, 2019.**

Mr. Heller addressed the Council on behalf of both ACA I and ACA II and stated that a 3.5% increase was implemented last year as well as two days were added to the teacher school year calendar. Last year, it was stated that if the extra days were identified as necessary and kept on the calendar, than a 3.4% salary schedule increase would reflect the additional work time increase. Mr. Heller pointed out that the new Co- Ad Assignment salary schedule does not have an increase in any Co-Ad's pay, it just changes how they are paid. Instead of splitting the Co-Ad pay into teacher salary and Assignment stipends, it is now a combined salary schedule that will allow the teacher to maintain their step and column placement within the salary schedule. This will also maintain a more accurate level within CalSTRS.

- c. **Health Benefits - increase school monthly contribution rates (Single Party - \$978; Two-Party - \$1,405; Family - \$1,695).**

Mr. Heller addressed the Council on behalf of both ACA I and ACA II and stated that we have tried to stay consistent with Antioch Unified School District with the benefits we provide. This will keep a competitive hiring process for our schools.

- d. **Initial 2019-20 Budget Proposals and Education Protection Account (EPA) Expenditure Summaries for ACA and ACA II for review (attached)**

Mr. Heller addressed the Council and stated that this proposal is the standard budget format. A few areas to be pointed out include an increase that reflects the salary increase for staff and all the column steps that staff will take and continue to take. An increase can be seen in the matching of health benefits contribution rate. Mr. Heller stated that this will help in maintaining a competitive position for staffing with other school districts. Mr. Heller stated that CalSTRS costs continue to rise. Once the audit has been completed, the prior year ending cash balances will be identified. Projections still place our organization in good standing. Mr. Heller pointed out an initial decrease that can be seen reflects the one time money grants that were not included in the state budget this year. Many items that were ear marked as *ones time funds* are no longer in the budget for any schools. This includes the Block Grant for low performing students.

- e. **Certificated Employee Contracts (ACA / ACA II) - review list of Certificated Employees under contract for the 2019-20 school year at both school sites (attached)**

Mrs. Heller addressed the Council and stated that they are excited to welcome back the teachers who were offered contracts for next year and they look forward to the new hires joining the team. ACA I is still looking for an Elementary level teacher.

- f. **New Hire / Education Specialist Intern - Adrienne Cerecedes (ACA) and Vicki Willard (ACA II) for the 2019-20 school year. The school made reasonable efforts to hire individuals for the position; however, there is an insufficient number of certificated persons meeting the specified employment criteria for the position.**

Mrs. Heller addressed the Council and stated that within the recruitment process of this position, job announcements have been distributed, college and university placement centers were contacted, and the position has been advertised online to the public. Through all these avenues, there has yet to be a successful match for the position. However, the two internal candidates have been identified as the best option in building a successful Special Education program and maintaining the school's philosophies. These interns will become credentialed SPED teachers and will maintain the same salary schedule they are currently at.

- g. Revisions to Driver / Chaperone Policy and Study Trip Safety Policy - review policy revisions (attached)**

Mr. Heller addressed the Council and stated this existing policy was reviewed by both ACA I and ACA II staff members, for input and approval of the slight adjustments made. Specific changes were to the overnight chaperone position. This position now requires a TB test in addition to the Live Scan. The students also added that chaperones will not place hands on a student, will not smoke, will not Vape, will not use alcohol, may not use foul language and may not play any music that has foul language.

- h. Graduate Goals - ACA II - review revised goals (attached)**

Mrs. Dubitsky addressed the Council and stated that the revision of the goals began six years ago when ACA II began setting their WASC goals. Parents, students, and staff were all involved in the development of the new graduate goals. Many drafts were created and this is the final draft for the 'Code of the Cheetah's'.

6. Action Items

- a. Approval of LCAP for ACA / ACA II as recommended by staff.**

Motion made for approval by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo for approval of LCAP for ACA / ACA II.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- b. Approval of Salary Schedule increase and adoption of 'Certificated Teacher on Co-Ad Assignment' salary schedule as recommended by staff.**

Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz for approval of the Salary Schedule increase and adoption of 'Certificated Teacher on Co-Ad Assignment' salary schedule.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- c. Approval of school monthly contribution rates for Health Benefits as recommended by staff.**

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo to approve the school monthly contribution rates for Health Benefits.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- d. **Approval of Initial 2019-20 Budget Proposals and EPA Expenditure Summaries for ACA and ACA II as recommended by staff.**

Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz to approve the Initial 2019-20 Budget Proposals and EPA Expenditure Summaries for ACA and ACA II.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- e. **Approval of the 2019-20 Certificated Employee contracts for ACA / ACA II as recommended by staff.**

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo to approve the 2019-20 Certificated Employee contracts for ACA / ACA II.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- f. **Approval to hire Adrienne Cerecedes (ACA) and Vicki Willard (ACA II) as Education Specialist Interns for the 2019-20 school year as recommended by staff.**

Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz to approve the hiring of Adrienne Cerecedes (ACA) and Vicki Willard (ACA II) as Education Specialist Interns for the 2019-20 school year.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- g. **Approval of revised Driver / Chaperone Policy and Study Trip Safety Policy as recommended by staff.**

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo to approve the revised Driver / Chaperone Policy and Study Trip Safety Policy.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- h. **Approval of revised Graduate Goals for ACA II as recommended by staff.**

Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz to to approve the revised Graduate Goals for ACA II.

**Mrs. DiGiorgio Yes
Mrs. Carrillo Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

7. Family Network Update – comments from ACA and ACA II Network board members

Ms. McLean addressed the Council and informed them that the Family Network auctioned off 16 Disneyland tickets and raised \$1,570.00 from this fundraiser. The Network has completed their 2019/2020 school calendar of events and will be sending it out this summer. Ms. McLean also stated that the End of the Year party had a large donation of all the hot food items provided by an ACA parent. All the proceeds from the event went into covering the cost of the event.

8. Comments from the Charter Council

9. Scheduling of Next Meeting

- a. **Next Regular Charter Council meeting –Thursday, July 11th, 2019 (if necessary)**

10. Adjournment

**Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo
Mrs. DiGiorgio - Yes, Mrs. Carrillo - Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 4:45 pm.**