

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)
ANTIOCH CHARTER ACADEMY (ACA)
ANTIOCH CHARTER ACADEMY II (ACA II)
3325 Hacienda Way, Antioch, CA
REGULAR MEETING OF THE CHARTER COUNCIL
May 16, 2019
4:00 PM
Minutes
Room 4**

1. Opening (Roll Call and Establishment of Quorum)

Meeting called to order at 4:04 pm. In attendance were council members: Mrs. Janika Barnes, Mrs. Julie Haas-Wajdowicz, Mrs. Margie DiGiorgio and Mrs. Jeanine Pells. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Mrs. Edna Heller, Ms. Sarah McLean, Mrs. Elisa McCutcheon, Ms. Dubitsky and Mrs. Andi Stahler. Also in attendance were: Mrs. Debbie Hobin.

2. Approval of Minutes

a. Regular Charter Council meeting of April 4, 2019

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Barnes

Mrs. DiGiorgio Yes

Mrs. Barnes Yes

Mrs. Pells Yes

Mrs. Haas-Wajdowicz Yes

3. Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

None

4. Comments from Staff

Ms. McLean addressed the Council on behalf of ACAI and stated that the Concert on the Green took place last week and students performed a wide variety of music pieces. She also informed the council that the Showcase of the Arts will take place May 29th at Black Diamond Middle School. The Volunteer Appreciation Brunch took place on May 22nd.

Mr. Fuller addressed the Council on behalf of ACAI and said their Experiential Learning Program is coming to an end and they are reaching the transitional period which includes introducing the 6th Graders to the program. The Middle school class will be kayaking at Big Break on May 23rd and 24th, and they will also be conducting their culminating presentations at BIG Break to the public. The Intermediate class had a field trip on site, where they were able to experience Gold Panning. Elementary and Primary will be doing testing for the next two weeks.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that the Fair is happening this week and the students are getting to experience it. The Middle and Intermediate classes did their Math in the Fair. The Elementary and Primary classes have their family day at the Fair. The Intermediate class just experienced the James Town field trip. The Elementary and Intermediate classes just finished testing and Middle will begin next week. Middle School is also working on their project *Lead the Way*, which the culminating project is a toy designed for kids with cerebral palsy. Mrs. McCutcheon also informed the Council that the Show Choir is performing at ACA on May 20th,

while the Instrumental group is at John Muir on May 23rd. The Showcase is on May 28th, the Personal Safety demonstration is on May 24th.

Mr. Heller addressed the Council on behalf of ACAI and ACAII and stated that they are currently working on a new Co Administrator salary schedule. This does not change how the employees are paid; rather this will just put it into one lump sum. This will be a part of the budget process. The salary schedules have an approved increase from last year, which included a cost of living adjustment.

5. Discussion Items (for possible Action)

a. Local Control Accountability Plan (LCAP) – review draft of goals & LCAP template (attached)

Mr. Fuller addressed the Council on behalf of ACA I, and outlined the specific changes to the LCAP, which include an updated template, extra attachments, and more budget items. The goals set by ACA have been met with the suspension rate having decreased. Mr. Fuller also pointed out that Goals 5 and 6, which focus on increasing math and language performance, was reached and performance has grown significantly.

Mrs. McCutcheon addressed the Council on behalf of ACA II and stated the goals set by ACA II have been met and they are seeing growth across the board. Specifically, the language arts and math students made progress within CAASSP testing. Although, there has been an increase in suspension rate, they are taking proactive steps to bring in a multi tiered system of support for student needs. This is a new goal added for the year.

Mr. Heller addressed the Council and stated that overall, the LCAP is based on a 21 student to 1 teacher ratio in K through 8th Grade and ACAI and ACAII are not funded in that way. Our schools have small class sizes and small group / individualized instruction. Class size reduction (CSR) in all grade levels is where our money is being spent. There is State funding allocated for this in K-3, but K-3 CSR under the LCFF is underfunded in comparison to previous years. The LCAP budget is required to be presented to Council in May, although the budget is worked on at a later date and the final budget will be presented to Council in June. Mr. Heller informed the Council that the budget template has been updated to create an easier illustration to parents.

b. Food Service Contract with Antioch Unified School District (AUSD)

Mr. Heller addressed the Council on behalf of both ACA I and ACA II and stated this is the basic contract for our lunch services and is the same from previous years. They do allow us a 30 day notification to cancel the contract, if needed. AUSD has provided our students with a daily lunch and allow us to participate in the Free and Reduced lunch program.

c. SB740 Charter School Facility Grant Program - review of Legal Status Questionnaire and Certification form for 2019-20 for ACA II (attached)

Mr. Heller addressed the Council on behalf of both ACA I and ACA II and stated that this is the annual application for ACAII to be able to apply for reduced rent for facilities. Enrollment preference, in the Fremont Elementary surrounding area, allows ACAII to meet requirements for the reduced rental. Mr. Heller informed the Council that the forms are the same as last year and if approved, these will need to be signed. The allocated funds this year are slightly reduced, and the rent coverage is the main focus. We have also applied and received allocations for other items, such as service system installations, facility improvements, and new portables.

- d. **Family Network bank account signers - changes to ACA II bank signers due to elections of new board members (Network Treasurer)**

Mr. Heller addressed the Council and stated that the newly voted in board members at ACAII will need to be added as bank account signers. We will also need to remove the exiting members as signers. We need Charter Council approval for these items.

- e. **Student / Staff Interactions and Boundaries Policy - 2nd review of draft policy (attached)**

Mr. Heller addressed the Council and stated that this is the same policy that was shown last month for the initial reading and there were no changes. We are now prepared to seek approval of this policy.

- f. **Independent Educational Evaluation (IEE) Policy - 2nd review of draft policy (attached)**

Mr. Heller addressed the Council and stated that this is the same policy that was shown last month for the initial reading and there were no changes. This policy is straight from SELPA and maintains parallel legal wording. We are now prepared to seek approval of this policy.

- g. **Eye to Eye Mentoring program - review proposal for 2019-20 school year at ACA / ACA II**

Mrs. Heller addressed the Council and outlined the Eye to Eye Mentoring Program and what it would do for our students. Mrs. Heller described how the program brings the schools involved and the surrounding communities together. Los Medanos College and surrounding high school students will be participating in the program and mentoring our students. The program is a one hour session for 18 weeks. Students with a similar learning disability will be paired together to promote advocacy and growth between both students. Students are given the opportunity to hear what someone similar to them has experienced and they are able to get the support to help them to succeed. The money going into the program pays for the identification of the mentoring student.

6. Action Items

- a. **Approval of the 2019-20 Food Service Contract with AUSD as recommended by Staff.**

Motion made for approval by Mrs. DiGiorgio and seconded by Mrs. Barnes for approval of 2019-20 Food Service Contract.

**Mrs. DiGiorgio Yes
Mrs. Barnes Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes**

Motion Approved

- b. **Approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form for 2019-20 for ACA II (attached) as recommended by Staff.**

Motion made by Mrs. DiGiorgio and seconded by Mrs. Barnes for approval of the SB740 Charter School Facility Grant Program Legal Status Questionnaire and Certification form.

**Mrs. DiGiorgio Yes
Mrs. Barnes Yes**

Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes

Motion Approved

- c. **Approval of ACA II Family Network bank account signers - Add Sharron Scott (Network Secretary) as signer on Network checking and savings accounts. Add Maria Strock (Network Fundraising Coordinator) as signer on Network checking and savings accounts. Remove Karyn Engle, Rebecca Christensen, and Blanca Otero as signers on Network checking and savings accounts.**

Motion made by Mrs. Barnes and seconded by Mrs. Haas-Wajdowicz to approve the ACA II Family Network bank account signers.

Mrs. DiGiorgio Yes
Mrs. Barnes Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes

Motion Approved

- d. **Approval of Student / Staff Interactions and Boundaries Policy as recommended by Staff.**

Motion made by Mrs. DiGiorgio and seconded by Mrs. Barnes to approve Student / Staff Interactions and Boundaries Policy.

Mrs. DiGiorgio Yes
Mrs. Barnes Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes

Motion Approved

- e. **Approval of Independent Educational Evaluation (IEE) Policy as recommended by Staff.**

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. DiGiorgio to approve Independent Educational Evaluation (IEE) Policy.

Mrs. DiGiorgio Yes
Mrs. Barnes Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes

Motion Approved

- f. **Approval of Eye to Eye Mentoring program contract for the 2019-20 school year as recommended by staff.**

Motion made by Mrs. Barnes and seconded by Mrs. DiGiorgio to approve Eye to Eye Mentoring program contract for the 2019-20 school year.

Mrs. DiGiorgio Yes
Mrs. Barnes Yes
Mrs. Pells Yes
Mrs. Haas-Wajdowicz Yes

Motion Approved

7. Family Network Update – comments from ACA and ACA II Network board members

Mrs. Dubitsky addressed the Council and stated that they just completed their 2019-2020 elections. A former staff member is now the new Co-Chair. The Walk-a-thon was a success, raising over \$9,000 for the school, while the Silent Auction was also a success, raising over \$5,000 for the school.

Ms. McLean addressed the Council and informed them that the Family Network will be hosting their Fundraiser at Skipolini's on May 23rd. The Silent Auction is going to be postponed, but the Disney Tickets and Graduation seats are going to be auctioned online. She also stated the students were successful in reaching their goal for the Walk-a-thon. They raised over \$5,000 and the Family Network will be giving them a popsicle party on May 29th. Mrs. McLean also informed the Council that Elections completed and there are now two Co-Chairs. The School's End of the Year party will be on June 6th at Mira Vista Park.

8. Comments from the Charter Council

Mrs. Pells addressed the Council to inform them that she will not be able to attend the June meeting.

9. Scheduling of Next Meeting

- a. Next Regular Charter Council meeting –Tuesday, June 11th, 2019

10. Adjournment

Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Barnes
Mrs. DiGiorgio - Yes, Mrs. Pells - Yes. Mrs. Haas-Wajdowicz - Yes. Mrs. Barnes - Yes. Meeting adjourned at 4:54 pm.