

**THE LEARNER-CENTERED SCHOOL, Inc. (TLCS, Inc.)  
ANTIOCH CHARTER ACADEMY (ACA)  
ANTIOCH CHARTER ACADEMY II (ACA II)  
3325 Hacienda Way, Antioch, CA  
REGULAR MEETING OF THE CHARTER COUNCIL  
April 4, 2019  
4:00 PM  
Minutes  
Room 4**

1. **Opening (Roll Call and Establishment of Quorum)**

Meeting called to order at 4:04 pm. In attendance were council members: Mrs. Julie Haas-Wajdowicz, Mrs. Kris Carrillo and Mrs. Jeanine Pells. Staff members in attendance were: Mr. Todd Heller, Mr. Kevin Fuller, Ms. Sarah McLean, Mrs. Elisa McCutcheon, Ms. Dubitsky and Mrs. Andi Stahler. Also in attendance were: Mrs. Debbie Hobin.

2. **Approval of Minutes**

a. **Regular Charter Council meeting of March 7, 2019**

**Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo**

**Mrs. Carrillo Yes**

**Mrs. Pells Yes**

**Mrs. Haas-Wajdowicz Yes**

3. **Oral Communications: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.**

**None**

4. **Comments from Staff**

**Ms. McLean addressed the Council on behalf of ACA I and stated that the Middle School has their *Shark Tank* presentations coming up which will finish up their Business Unit. This presentation is done in front of community members, who after hearing the presentations, deliberate and award investments to each group based off of the products being presented. Ms. McLean also informed the Council that Intermediate had a field trip to Sacramento's Native American Museum Exhibit; The Young Authors event is coming April 24<sup>th</sup>; Ms. McLean informed the Council the Mighty Kicks program began with Primary through 4<sup>th</sup> Grade. This program will take place every other week for the remainder of this year. Mighty Kicks is run by a current ACA II parent and was initially started at ACAII.**

**Mrs. McCutcheon addressed the Council on behalf of ACA II and stated that Ability Awareness Week was a great success. The Parent Advisory Committee put together lessons for each level to introduce what life is like within four different disabilities; Cheetah Pride Parade will be Friday after break around 8:45a and each School Family has made a large banner that will show off what is unique to them about ACAII; Middle school is gearing up for their internships this unit, by starting out with mock interviews and job shares; The 9<sup>th</sup> annual Silent Auction is coming up on May 3<sup>rd</sup> and will have Mexican food and ice cream. The Lion's Club will be a vendor again this year; Young Author's Night is coming up on April 25<sup>th</sup> which is also the Middle School's Open House, from 6 - 7:30pm. There will be a food truck there and all are welcome to purchase dinner.**

Ms. Dubitsky addressed the Council and spoke about the SELPA meeting she recently attended. Ms. Dubitsky gave a brief overview stating that the state of California has an average of 10% of Students with an Individualized Education Program (IEP) or 504 Plan. The city of Antioch has an average of 13% of Students with an IEP or 504 Plan. ACAII has 11% of students and ACAI is 9% of students with an IEP or 504 Plan. Ms. Dubitsky explained that there are many reasons for 504 Plans to be given and can range from someone with allergies to someone with autism. The State will provide more funding this year and is projecting more funding per student for next year. Funding from the State is distributed by dollar amount per student for the entire population. The Federal Government provides \$125.00 per student for the entire school's population. Ms. Dubitsky explained that while the SPED program continues to be underfunded, projections show a positive growth and that funding also depends on how long the SELPA program has been at a school.

5. Discussion Items (for possible Action)

a. 2019-20 School Calendar - review final draft (minimum days, etc.)

Ms. McLean addressed the Council on behalf of both ACA I and ACA II and stated that this calendar is the revised draft from the previous meeting. The calendar shows ACAI with 25 minimum days and ACAII with 26 minimum days, which is not equal due to fair days. The minimum day on November 1<sup>st</sup> at ACAII is going to be a late start, starting at 9:15a, rather than leaving early. Parent calendars will be sent out in different format, once approved.

b. Charter Council Calendar – proposed meeting dates for 2019-20 (attached)

Mr. Heller addressed the Council on behalf of both ACA I and ACA II and stated this calendar is based on what we have done this year and prior years. The meetings are usually the first or second Thursday of each month. The Oct 3<sup>rd</sup> meeting is a week earlier because the Fall Break has moved. The June meeting is on a Tuesday, like previous years.

c. Educational Assistance Policy - ACA / ACA II - review revised draft (attached)

Mr. Heller addressed the Council on behalf of ACA and ACAII and presented the Policy as the final draft being brought to Council for approval. Staff made two slight revisions on the first page. There was a discussion that staff wanted to make this less of a top down decision making process, and allow all eligible staff to identify a need for the program to fulfill. The staff added wording to include that the steering committee will help identify needs along with the Co-Administrator team. The necessary funding will be coming out of the school's general fund when the need arises and will be budgeted for within that year.

d. Children's Internet Protection Act (CIPA) - review Internet Safety policy (attached)

Mr. Heller addressed the Council and stated that this is the second reading with no changes from last month. This item is moving forward and approval is being requested as is.

e. Mighty Kicks soccer program - contract for services at ACA (attached)

Mr. Heller addressed the Council and stated that the Mighty Kicks Soccer program is conducted by Sal, a current ACAII parent. He has been doing this program at ACAII for the past year, as the pilot program with much success, and now has brought it to the ACA campus. The terms are defined for the rest of the year. Ms. Dubitsky explained that

the program is more than just sports, but it also includes life skills that directly correlate with ACAI and ACAII life skills.

f. **Student / Staff Interactions and Boundaries Policy - review of draft policy (attached)**

Mrs. Fuller addressed the Council and informed them that per Ed Code, we are required to have this policy in our hand book. Charter Safe drafted this policy up and both ACAI and ACAII staff provided a couple revisions. All staff members felt that the policy needed to state that in the event that restraint is needed for a child, the staff member involved must report it. Staff also amended #29 to include that no adult will use the restrooms when a student is present in the bathroom. All staff members discussed keeping the recommended verbiage that was presented by the insurance company.

g. **Independent Educational Evaluation (IEE) Policy - review of draft policy (attached)**

Ms. Dubitsky addressed the Council and informed them that this policy comes as a direct recommendation from SELPA. An IEE comes up when there is a disagreement between the parent and the outcome of an assessment done on campus. Parents can disagree at any time with evaluations with provided reasoning. Under the state law, the school must grant them an IEE and fund it. This policy outlines the process on how to provide an IEE for the student. The policy includes a cost cap which keeps the school from being taken advantage of. The policy shown here has not been altered other than adding our organization name. It is recommended that all schools have this SELPA policy to provide legal ease to protect the school. Mr. Heller informed the Council that these IEE's happen rarely because our organization completes assessments through personnel the is competent to provide accurate assessments.

h. **Annual Review Report to Antioch Unified School District (AUSD) - see attached**

Mrs. McCutcheon addressed the Council about the annual report being given to the District to provide an in depth look at ACAI and ACAII's fiscal program, an update on school programs, and provide different school demographics. Overall, the report was created and written to show the district that the charter program here does work. The report outlines what is unique to our program, the success of the academics, and the programs are financially doing well. There is detail on all the aspects of the schools, including how the Lottery is conducted. This type of report is given to the superintendants office yearly, but this specific report will be going directly to the Board, who takes part in our renewals.

6. **Action Items**

a. **Approval of 2019-20 School Calendar as recommended by Staff.**

**Motion made for approval by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo for approval of 2019-20 School Calendar.**

Mrs. Carrillo Yes  
Mrs. Pells Yes  
Mrs. Haas-Wajdowicz Yes

**Motion Approved**

b. **Approval of 2019-20 Charter Council Calendar as recommended by Staff.**

**Motion made by Mrs. Carrillo and seconded by Mrs. Haas- Wajdowicz for approval of the 2019-20 Charter Council Calendar.**

**Mrs. Carrillo Yes  
Mrs. Pells Yes  
Mrs. Haas-Wajdowicz Yes**

**Motion Approved**

- c. **Approval of Educational Assistance Policy - ACA / ACA II as recommended by Staff.**

**Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo to approve the Educational Assistance Policy**

**Mrs. Carrillo Yes  
Mrs. Pells Yes  
Mrs. Haas-Wajdowicz Yes**

**Motion Approved**

- d. **Approval of Children's Internet Protection Act (CIPA) as recommended by Staff.**

**Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz to approve Children's Internet Protection Act (CIPA)**

**Mrs. Carrillo Yes  
Mrs. Pells Yes  
Mrs. Haas-Wajdowicz Yes**

**Motion Approved**

- e. **Approval of contract for services with Mighty Kicks soccer program at ACA as recommended by Staff.**

**Motion made by Mrs. Carrillo and seconded by Mrs. Haas-Wajdowicz to approve for services with Mighty Kicks soccer program**

**Mrs. Carrillo Yes  
Mrs. Pells Yes  
Mrs. Haas-Wajdowicz Yes**

**Motion Approved**

**7. Family Network Update – comments from ACA and ACA II Network board members**

**Mrs. Dubitsky addressed the Council and stated that walkathon donations are due after Spring Break; The Network is getting prepared for their Ice cream social, which also entails the vote for the Family Network Board; The 1st annual Family Formal had a great turn out. Tickets sold out this year, so the Network will be looking into a larger venue for next year. The Social chairs at both schools planned this event and it was a huge hit among students and parents.**

**Ms. McLean addressed the Council and informed them that the Network provided a Walkathon goal of \$5,000 and they are currently at \$4,800. Raffle; The Silent Auction will be taking place at Skipolini's on May 16th at 6pm.**

**8. Comments from the Charter Council**

**Mrs. Haas-Wajdowicz addressed the Council and stated that her AUSD Advisory Board for Career and Tech Based Learning has started up again; Mrs. Haas-Wajdowicz stated that she has been privileged to hear ACA alumni speak highly of the program to community members.**

**9. Scheduling of Next Meeting**

- a. **Next Regular Charter Council meeting –Thursday, May 9th, 2019**

**10. Adjournment**

**Motion made by Mrs. Haas-Wajdowicz and seconded by Mrs. Carrillo  
Mrs. Carrillo - Yes, Mrs. Pells - Yes. Mrs. Haas-Wajdowicz - Yes. Meeting adjourned at 5:00 pm.**